

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**AUDIT REPORT FOR THE YEAR ENDED
December 31, 2017**

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**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH**

PART I

**INDEPENDENT AUDITOR'S REPORTS
AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**



INDEPENDENT AUDITOR'S REPORT

Honorable Mayor and Members
of the Borough Council
Borough of Shrewsbury
Shrewsbury, New Jersey 07702

Report on the Financial Statements

We have audited the accompanying statements of assets, liabilities, reserves and fund balance - regulatory basis of the various funds and account group of the Borough of Shrewsbury as of December 31, 2017 and 2016, and the related statements of operations and changes in fund balance - regulatory basis for the years then ended, the related statements of revenues - regulatory basis, and statements of expenditures - regulatory basis for the year ended December 31, 2017 and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; and in compliance with audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Borough's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating

the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

Basis for Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

As described in Note 1, the financial statements are prepared by the Borough of Shrewsbury on the basis of the financial reporting provisions of the Division of Local Government Services, Department of Community Affairs, State of New Jersey, which is a basis of accounting other than accounting principles generally accepted in the United States of America, to meet the requirements of the State of New Jersey.

The effects on the financial statements of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on Accounting Principles Generally Accepted in the United States of America

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statements referred to above do not present fairly, in accordance with accounting principles generally accepted in the United States of America, the financial position of the Borough, as of December 31, 2017 and 2016, or the results of its operations and changes in fund balance for the years then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, reserves and fund balance - regulatory basis of the various funds of the Borough, as of December 31, 2017 and 2016, and the results of its operations and changes in fund balance - regulatory basis of such funds for the years then ended, and the statements of revenues - regulatory basis, statements of expenditures - regulatory basis of the various funds, and general fixed assets group of accounts – regulatory basis, for the year ended December 31, 2017 in conformity with accounting principles and practices prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey as described in Note 1.

Other Matters

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Borough’s basic financial statements. The supplemental schedules presented for the various funds and letter of comments and recommendations section are presented for purposes of additional analysis as required by the Division of Local Government Services, Department of Community Affairs, State of New Jersey and are not a required part of the basic financial statements.

The supplemental schedules presented for the various funds are the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the

financial statements. Such information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements of each of the respective individual funds and account group taken as a whole.

The letter of comments and recommendations section has not been subject to the auditing procedures applied in the audit of the financial statements, and accordingly, we do not express an opinion or provide assurance on it.

Other Reporting Required by *Government Auditing Standards*

In accordance with Government Auditing Standards, we have also issued our report dated May 17, 2018 on our consideration of the Borough's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the Borough's internal control over financial reporting and compliance.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P.C.

Robert W. Allison
Certified Public Accountant
Registered Municipal Accountant
RMA No. 483

Freehold, New Jersey
May 17, 2018

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INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Honorable Mayor and Members
of the Borough Council
Borough of Shrewsbury
Shrewsbury, New Jersey 07702

We have audited, in accordance with the auditing standards generally accepted in the United States of America, the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the financial statements - regulatory basis of the Borough of Shrewsbury, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the Borough's basic financial statements, and have issued our report thereon dated May 17, 2018. Our report indicated that the Borough's financial statements were not prepared in accordance with accounting principles generally accepted in the United States of America but rather prepared in accordance with the regulatory basis of accounting prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Borough's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Borough's internal control. Accordingly, we do not express an opinion on the effectiveness of the Borough's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any

deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Borough's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Borough's internal control or on compliance. This report is an integral part of an audit performed in accordance with Government Auditing Standards and audit requirements as prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey in considering the Borough's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Respectfully Submitted,

HOLMAN FRENIA ALLISON, P.C.

Robert W. Allison
Certified Public Accountant
Registered Municipal Accountant
RMA No. 483

Freehold, New Jersey
May 17, 2018

BASIC FINANCIAL STATEMENTS

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**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND FUND
BALANCE - REGULATORY BASIS
DECEMBER 31, 2017 AND 2016**

<u>Assets</u>	<u>Reference</u>	<u>2017</u>	<u>2016</u>
Cash	A-4	\$ 5,752,421.03	\$ 3,460,120.54
Cash - Change Fund	A-5	<u>270.00</u>	<u>270.00</u>
		<u>5,752,691.03</u>	<u>3,460,390.54</u>
Receivables With Full Reserves:			
Taxes Receivable	A-7	110,193.46	168,153.67
Tax Title Liens Receivable	A-8	591.57	583.03
Revenue Accounts Receivable	A-9	<u>15,358.33</u>	<u>11,055.31</u>
		<u>126,143.36</u>	<u>179,792.01</u>
		<u>5,878,834.39</u>	<u>3,640,182.55</u>
State and Federal Grant Fund:			
State and Federal Grants Receivable	A-26	68,502.83	14,835.12
Due From Current Fund	A-25	<u>76,591.98</u>	<u>43,263.55</u>
		<u>145,094.81</u>	<u>58,098.67</u>
Total Assets		<u>\$ 6,023,929.20</u>	<u>\$ 3,698,281.22</u>

The accompanying Notes to Financial Statements are an integral part of this Statement.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND FUND
BALANCE - REGULATORY BASIS
DECEMBER 31, 2017 AND 2016**

<u>Liabilities, Reserves and Fund Balance</u>	<u>Reference</u>	<u>2017</u>	<u>2016</u>
Appropriation Reserves	A-3,11	\$ 485,341.18	\$ 448,824.20
Encumbrances Payable	A-3,11	94,572.88	111,512.32
Accounts Payable	A-11	-	280.00
Prepaid Taxes	A-13	1,916,461.54	134,644.46
County Taxes Payable	A-14	11,009.23	20,088.62
Regional High School Tax Payable	A-15	693,425.50	569,808.00
Local District School Tax Payable	A-16	1,410,696.00	944,741.00
Due To State of New Jersey:			
Senior Citizens' and Veterans' Deductions	A-6	500.00	-
Marriage License Fees	A-19	50.00	150.00
State and Federal Grant Fund	A	76,591.98	43,263.55
Reserve for:			
State Tax Appeals Pending	A-20	25,000.00	25,000.00
Wardell House	A-22	35,291.11	137,711.11
Codification	A-23	12,219.30	15,000.00
Tax Sale	A-21	1,844.10	6,630.88
FEMA	A-18	39,507.69	141,248.01
Police Receipts	A-24	310.15	-
		<u>4,802,820.66</u>	<u>2,598,902.15</u>
Reserve for Receivables	A	126,143.36	179,792.01
Fund Balance	A-1	<u>949,870.37</u>	<u>861,488.39</u>
		<u>5,878,834.39</u>	<u>3,640,182.55</u>
State and Federal Grant Fund:			
Reserve for State and Federal Grants:			
Appropriated	A-27	115,094.29	30,757.29
Unappropriated	A-28	30,000.52	27,341.38
		<u>145,094.81</u>	<u>58,098.67</u>
Total Liabilities, Reserves and Fund Balance		<u>\$ 6,023,929.20</u>	<u>\$ 3,698,281.22</u>

The accompanying Notes to Financial Statements are an integral part of this Statement.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENTS OF OPERATIONS AND CHANGES IN FUND BALANCE REGULATORY
BASIS
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016**

	<u>2017</u>	<u>2016</u>
<u>Revenue and Other Income Realized</u>		
Fund Balance Utilized	\$ 770,000.00	\$ 840,000.00
Miscellaneous Revenue Anticipated	1,338,343.81	1,243,369.46
Receipts From Delinquent Taxes	168,153.67	221,086.81
Receipts From Current Taxes	24,516,735.46	23,565,005.14
Non-Budget Revenue	79,374.28	66,695.21
Other Credits To Income:		
Senior Citizen's & Vet's Cancelled	-	3,358.14
Grant Appropriation Cancelled	-	381.54
Cancel Stale Checks	379.46	-
Police Receipts Cancelled	-	161.08
Prepaid Taxes Cancelled	5.60	58.20
Adjustment to Reserve for Tax Redemptions	875.55	-
Unexpended Balances of Appropriation Reserves	<u>341,009.01</u>	<u>219,496.42</u>
Total Revenues	<u>27,214,876.84</u>	<u>26,159,612.00</u>
<u>Expenditures</u>		
Budget and Emergency Appropriations Within "CAPS":		
Operations:		
Salaries and Wages	3,772,098.01	3,766,093.00
Other Expenses	2,907,631.32	2,937,163.71
Deferred Charges and Statutory Expenditures	190,000.00	190,000.00
Budget Appropriations Excluded From "CAPS":		
Operations:		
Other Expenses	843,310.19	818,723.84
Capital Improvements	40,000.00	40,000.00
Municipal Debt Service	1,178,260.06	1,077,747.38
Deferred Charges - Other	126,075.49	105,670.67
Tax Appeals Pending	25,000.00	-
County Taxes	3,400,050.98	3,350,452.76
County Share of Added and Omitted Taxes	11,009.23	20,088.62
Regional High School Tax	5,586,850.00	5,339,616.00
Local District School Tax	8,160,392.00	7,649,492.00
Municipal Open Space Tax	<u>115,817.58</u>	<u>107,445.60</u>
Total Expenditures	<u>26,356,494.86</u>	<u>25,402,493.58</u>
Excess in Revenue	858,381.98	757,118.42
Fund Balance, January 1	<u>861,488.39</u>	<u>944,369.97</u>
	1,719,870.37	1,701,488.39
Decreased By:		
Utilized as Anticipated Revenue	<u>770,000.00</u>	<u>840,000.00</u>
Fund Balance, December 31	<u>\$ 949,870.37</u>	<u>\$ 861,488.39</u>

The accompanying Notes to Financial Statements are an integral part of this Statement.

BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2017

	Anticipated <u>Budget</u>	Added by <u>N.J.S. 40A:4-87</u>	Amount <u>Realized</u>	Excess/ <u>(Deficit)</u>
Fund Balance Anticipated	\$ 770,000.00	\$ -	\$ 770,000.00	\$ -
Miscellaneous Revenues:				
Licenses:				
Alcoholic Beverages	5,000.00	-	5,040.00	40.00
Other	36,000.00	-	36,691.00	691.00
Fees and Permits	125,000.00	-	115,987.74	(9,012.26)
Fines and Costs:				
Municipal Court	160,000.00	-	195,014.39	35,014.39
Interest and Costs on Taxes	50,000.00	-	49,263.15	(736.85)
Interest on Investments	14,000.00	-	18,567.91	4,567.91
Cable Franchise Fee	66,000.00	-	72,354.81	6,354.81
Mobile Tower Fee	38,000.00	-	41,204.04	3,204.04
Payment in Lieu of Taxes	40,000.00	-	40,000.00	-
Energy Receipts Tax	381,641.00	-	381,641.00	-
Uniform Construction Code	150,000.00	-	199,271.00	49,271.00
Shared Services- Shrew Twp. Fire	10,000.00	-	10,000.00	-
Clean Communities Program	9,511.53	-	9,511.53	-
Recycling Tonnage Grant	26,363.17	-	26,363.17	-
Alcohol Education and Rehabilitation Fund	2,115.00	-	2,115.00	-
Safe and Secure Communities Program	25,895.00	-	25,895.00	-
Body Armor Fund	1,783.18	-	1,783.18	-
State Police-HMEP Project	15,468.80	12,366.00	27,834.80	-
Bulletproof Vest Partnership	1,268.03	-	1,268.03	-
ESAA Grant	9,400.00	-	9,400.00	-
Drunk Driving Enforcement	5,000.18	-	5,000.18	-
County Stewardship Incentive Program	-	30,000.00	30,000.00	-
Uniform Fire Safety Act	21,500.00	-	18,737.88	(2,762.12)
Administrative Costs for Outside Service - Police	15,000.00	-	15,400.00	400.00
Total Miscellaneous Revenues	1,208,945.89	42,366.00	1,338,343.81	87,031.92
Receipts From Delinquent Taxes	134,500.00	-	168,153.67	33,653.67
Amount To Be Raised By Taxes For Support of Municipal Budget:				
Local Tax for Municipal Purposes	7,280,243.65	-	7,621,295.95	341,052.30
Budget Revenues	9,393,689.54	42,366.00	9,897,793.43	461,737.89
Non-Budget Revenues	-	-	79,374.28	79,374.28
Total	\$ 9,393,689.54	\$ 42,366.00	\$ 9,977,167.71	\$ 541,112.17

The accompanying Notes to Financial Statements are an integral part of this Statement.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Analysis of Realized Revenues

Allocation of Current Tax Collections:

Revenue From Collections	\$ 24,516,735.46
Allocated To School, County Taxes & Municipal Open Space	<u>17,274,119.79</u>
Balance for Support of Municipal Budget Appropriations	7,242,615.67
Add: Appropriation "Reserve for Uncollected Taxes"	<u>378,680.28</u>
Amount for Support of Municipal Budget Appropriations	<u><u>\$ 7,621,295.95</u></u>

Receipts from Delinquent Taxes:

Delinquent Tax Collections	<u>\$ 168,153.67</u>
	<u><u>\$ 168,153.67</u></u>

Licenses - Other:

Business Licenses	\$ 26,300.00
Food Licenses	9,800.00
Marriage Licenses	51.00
Raffle & Bingo License	400.00
Vending Licenses	<u>140.00</u>
	<u><u>\$ 36,691.00</u></u>

Fees & Permits:

Fire Marshall Fees	\$ 23,645.00
Out of Business Permit	75.00
Outdoor Sale Permits	1,645.00
Planning & Zoning Applications	10,726.99
Police Reports	2,482.38
Recreation Fees	59,330.00
Street Opening Fees	500.00
Zoning Permits	16,718.37
Other Misc.	<u>865.00</u>
	<u><u>\$ 115,987.74</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
STATEMENT OF REVENUES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Analysis of Realized Revenues (continued):

Uniform Construction Code:

Building Permits	\$	110,817.00
Electrical Permits		38,699.00
Plumbing Permits		40,292.00
Fire Permits		6,643.00
Certificates		2,164.00
Mechanical		656.00
		656.00
	\$	199,271.00

Analysis of Non-Budget Revenues

Assessor's Lists	\$	350.00
Assessment Search		10.00
Auctions		1,267.25
BOE-Refunds		9,224.59
Certified Copies		2,710.00
Division of Motor Vehicle Inspection Fee		24,963.25
Elections		420.00
Emergency Notification SY		7,000.00
Miscellaneous		3,590.40
NSF Check Charge		105.00
Photocopies		278.02
Prior Year Refunds		3,381.07
Police Unclaimed Funds		18.00
Refunds/Dividends		20,551.70
Shared Service - Web		1,000.00
Shared Facility		4,500.00
Tennis Badge		5.00
		5.00
	\$	79,374.28

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Appropriated			Expended			
	Original Budget	Added by N.J.S. 40A:4-87	Budget After Modification	Paid or Charged	Encumbered	Reserved	Cancelled
GENERAL APPROPRIATIONS							
Operations - Within "CAPS"							
GENERAL GOVERNMENT							
General Administration:							
Salaries and Wages	\$ 91,400.00	\$ -	\$ 91,400.00	\$ 90,470.73	\$ -	\$ 929.27	\$ -
Other Expenses	11,000.00	-	11,000.00	10,041.15	363.58	595.27	-
Local Ethics Board:							
Other Expenses	50.00	-	50.00	-	-	50.00	-
Mayor and Council:							
Other Expenses	3,000.00	-	3,000.00	2,617.16	382.84	-	-
Municipal Clerk:							
Salaries and Wages	127,700.00	-	127,700.00	116,761.83	-	10,938.17	-
Other Expenses	29,000.00	-	28,000.00	19,666.98	193.06	8,139.96	-
Printing	12,500.00	-	13,500.00	12,978.19	209.31	312.50	-
Vital Statistics:							
Salaries and Wages	12,500.00	-	12,500.00	12,500.00	-	-	-
Financial Administration (Treasury):							
Salaries and Wages	139,800.00	-	140,300.00	140,207.26	-	92.74	-
Other Expenses	10,500.00	-	10,000.00	7,733.41	1,165.00	1,101.59	-
Audit Services	32,200.00	-	32,200.00	32,200.00	-	-	-
Revenue Administration (Tax Collection):							
Salaries and Wages	67,800.00	-	68,300.00	68,291.77	-	8.23	-
Other Expenses	4,400.00	-	4,400.00	3,109.84	79.88	1,210.28	-
Tax Assessment Administration:							
Salaries and Wages	26,531.00	-	26,531.00	26,530.30	-	0.70	-
Other Expenses	9,340.00	-	9,340.00	8,973.10	-	366.90	-
Legal Services (Legal Department):							
Salaries and Wages	19,483.00	-	19,483.00	15,700.16	-	3,782.84	-
Other Expenses	80,000.00	-	80,000.00	72,028.85	7,812.18	158.97	-
Engineering Services:							
Other Expenses	50,000.00	-	50,000.00	35,826.00	-	14,174.00	-
LAND USE ADMINISTRATION							
Planning Board:							
Salaries and Wages	26,250.00	-	27,250.00	26,391.47	-	858.53	-
Other Expenses	1,800.00	-	1,800.00	1,496.13	-	303.87	-
Zoning Board of Adjustment:							
Salaries and Wages	26,250.00	-	27,750.00	27,116.69	-	633.31	-
Other Expenses	735.00	-	735.00	482.34	-	252.66	-
Zoning Officer:							
Salaries and Wages	4,417.00	-	4,417.00	4,416.19	-	0.81	-
Other Expenses	8,900.00	-	8,900.00	8,850.00	-	50.00	-
CODE ENFORCEMENT AND ADMINISTRATION							
Uniform Construction Code Enforcement:							
Salaries and Wages	59,000.00	-	59,000.00	58,865.08	-	134.92	-
Other Expenses	2,725.00	-	2,725.00	833.48	78.12	1,813.40	-
Building Inspector:							
Salaries and Wages	14,996.01	-	13,996.01	11,625.97	-	2,370.04	-
Code Enforcement Official:							
Salaries and Wages	18,000.00	-	18,000.00	17,142.97	-	857.03	-
Other Expenses	1,000.00	-	1,000.00	539.28	-	460.72	-
INSURANCE							
Disability Insurance	2,000.00	-	2,000.00	-	-	2,000.00	-
Other Insurance	116,015.08	-	116,015.08	113,797.35	191.44	2,026.29	-
Waiver of Insurance	7,500.00	-	7,500.00	7,399.59	-	100.41	-
Unemployment	2,000.00	-	2,000.00	-	-	2,000.00	-
Workers Compensation Insurance	147,481.11	-	147,481.11	147,481.11	-	-	-
Employee Group Insurance	1,108,000.00	-	1,108,000.00	1,056,150.75	2,683.04	49,166.21	-
PUBLIC SAFETY							
Police Department:							
Salaries and Wages	2,015,000.00	-	2,015,000.00	1,906,874.94	-	108,125.06	-
Other Expenses	178,300.00	-	178,300.00	134,308.93	22,595.22	21,395.85	-
OSHA Police Other Expense	3,000.00	-	3,000.00	-	3,000.00	-	-
Occupational Safety Law - 911	7,315.13	-	7,315.13	7,315.13	-	-	-
Office of Emergency Management:							
Other Expenses	4,000.00	-	4,000.00	1,259.40	-	2,740.60	-
First Aid Organization - Contribution:							
Other Expenses	20,000.00	-	20,000.00	19,410.90	375.00	214.10	-
OSHA First Aid Other Expense	3,000.00	-	3,000.00	3,000.00	-	-	-
Fire Protection Official:							
Salaries and Wages	15,026.00	-	15,026.00	15,025.46	-	0.54	-
Fire Marshall:							
Salaries and Wages	20,500.00	-	18,500.00	17,077.85	-	1,422.15	-
Other Expenses	4,000.00	-	4,000.00	2,277.10	1,475.48	247.42	-

The accompanying Notes to Financial Statements are an integral part of this Statement.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Appropriated			Expended			Cancelled
	Original Budget	Added by N.J.S. 40A:4-87	Budget After Modification	Paid or Charged	Encumbered	Reserved	
Fire Company:							
Other Expenses	29,825.00	-	29,825.00	24,028.70	5,187.34	608.96	-
Occupational Safety Law (P.L. 1983, Ch. 516):							
OSHA - Fire Company Other Expenses	3,000.00	-	3,000.00	1,900.00	252.45	847.55	-
PUBLIC WORKS							
Streets and Road Maintenance:							
Salaries and Wages	930,000.00	-	930,000.00	872,723.76	-	57,276.24	-
Other Expenses	22,000.00	-	22,000.00	12,591.26	90.00	9,318.74	-
OSHA Other Expenses	2,500.00	-	2,500.00	1,856.45	-	643.55	-
Vehicle Maintenance	38,500.00	-	38,500.00	25,102.36	743.28	12,654.36	-
Shade Tree Commission:							
Salaries and Wages	600.00	-	600.00	-	-	600.00	-
Other Expenses	14,000.00	-	14,000.00	3,993.95	6,638.25	3,367.80	-
Solid Waste Collection:							
Contractual	162,000.00	-	162,000.00	162,000.00	-	-	-
Buildings and Grounds:							
Salaries and Wages	11,000.00	-	11,000.00	7,660.33	-	3,339.67	-
Other Expenses	52,000.00	-	52,000.00	47,206.15	4,791.95	1.90	-
NJDES Storm water Permit	10,000.00	-	10,000.00	10,000.00	-	-	-
Municipal Court:							
Salaries and Wages	128,000.00	-	128,000.00	126,146.62	-	1,853.38	-
Other Expenses	8,895.00	-	8,895.00	7,466.76	767.45	660.79	-
Public Defender (P.L. 1997, c.256):							
Salaries and Wages	5,300.00	-	5,300.00	5,300.00	-	-	-
HEALTH AND HUMAN SERVICES							
Public Health Services (Board of Health):							
Salaries and Wages	1,250.00	-	1,250.00	1,224.03	-	25.97	-
Other Expenses	47,950.00	-	47,950.00	47,633.92	-	316.08	-
OSHA Other Expense	500.00	-	500.00	-	-	500.00	-
Environmental Health Services:							
Salaries and Wages	795.00	-	795.00	390.00	-	405.00	-
Other Expenses	2,050.00	-	2,050.00	312.99	-	1,737.01	-
Animal Control Services:							
Other Expenses	50.00	-	50.00	-	-	50.00	-
Welfare/Administration of Public Assistance:							
Other Expenses	5,000.00	-	5,000.00	2,500.00	-	2,500.00	-
RECREATION AND EDUCATION							
Recreation Services and Programs:							
Salaries and Wages	9,500.00	-	9,500.00	8,279.29	-	1,220.71	-
Senior Citizens	3,500.00	-	3,500.00	3,500.00	-	-	-
Miscellaneous Other Expenses	56,500.00	-	56,500.00	47,279.58	4,398.27	4,822.15	-
Maintenance of Parks:							
Other Expenses	19,100.00	-	19,100.00	15,906.89	991.60	2,201.51	-
UNCLASSIFIED							
Utility Expenses and Bulk Purchases:							
Electricity	78,000.00	-	78,000.00	46,448.61	2,512.15	29,039.24	-
Street Lighting	48,000.00	-	48,000.00	33,976.99	-	14,023.01	-
Telephone (excluding telephone acquisition)	38,000.00	-	38,000.00	29,757.25	685.11	7,557.64	-
Water	15,000.00	-	15,000.00	8,785.67	766.69	5,447.64	-
Fire Hydrant Service	98,000.00	-	98,000.00	83,600.00	7,531.70	6,868.30	-
Gas (natural or propane)	24,000.00	-	24,000.00	12,811.25	2,375.36	8,813.39	-
Fuel Oil	35,000.00	-	35,000.00	13,004.40	900.62	21,094.98	-
Cellular Telephone	14,000.00	-	14,000.00	9,406.46	1,349.30	3,244.24	-
Gasoline	48,000.00	-	48,000.00	34,663.40	-	13,336.60	-
Landfill/Solid Waste Disposal Costs	156,000.00	-	156,000.00	143,855.43	5,957.21	6,187.36	-
Accumulated Leave Compensation:							
Salaries and Wages	500.00	-	500.00	-	-	500.00	-
Salary and Wage Adjustment Program:							
Salaries and Wages	500.00	-	500.00	-	-	500.00	-
Total Operations - Within "CAPS"	6,663,229.33	-	6,663,229.33	6,116,087.34	86,542.88	460,599.11	-
Contingent	16,500.00	-	16,500.00	8,370.00	8,030.00	100.00	-
Total Operations Including Contingent - Within "CAPS"	6,679,729.33	-	6,679,729.33	6,124,457.34	94,572.88	460,699.11	-
Detail:							
Salaries and Wages	3,772,098.01	-	3,772,098.01	3,576,722.70	-	195,875.31	-
Other Expenses	2,907,631.32	-	2,907,631.32	2,547,734.64	94,572.88	264,823.80	-

The accompanying Notes to Financial Statements are an integral part of this Statement.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Appropriated			Expended			
	Original Budget	Added by N.J.S. 40A:4-87	Budget After Modification	Paid or Charged	Encumbered	Reserved	Cancelled
Deferred Charges and Statutory Expenditures - Municipal - Within "CAPS"							
Statutory Expenditures:							
Contribution To:							
Social Security System (O.A.S.I.)	190,000.00	-	190,000.00	175,058.23	-	14,941.77	-
Total Deferred Charges and Statutory Expenditures - Municipal - Within "CAPS"	190,000.00	-	190,000.00	175,058.23	-	14,941.77	-
Total General Appropriations for Municipal Purposes - Within "CAPS"	6,869,729.33	-	6,869,729.33	6,299,515.57	94,572.88	475,640.88	-
GENERAL APPROPRIATIONS							
Operations - Excluded From "CAPS"							
LOSAP	44,850.00	-	44,850.00	35,650.00	-	9,200.00	-
Statutory Expenditures:							
Public Employees' Retirement System	233,851.00	-	233,851.00	233,851.00	-	-	-
Police and Firemen's Retirement System	326,760.00	-	326,760.00	326,760.00	-	-	-
PUBLIC AND PRIVATE PROGRAMS							
OFFSET BY REVENUES							
Alcohol Education and Rehabilitation Fund:							
Other Expenses	2,115.10	-	2,115.10	2,115.00	-	0.10	-
Safe and Secure Communities Program:							
Other Expenses	114,673.00	-	114,673.00	114,673.00	-	-	-
Matching Funds For Other Expenses	500.00	-	500.00	-	-	500.00	-
Clean Communities Program	9,511.73	-	9,511.73	9,511.53	-	0.20	-
Body Armor Fund	1,783.18	-	1,783.18	1,783.18	-	-	-
Recycling Tonnage Grant	26,363.17	-	26,363.17	26,363.17	-	-	-
State Police-HMEP Project	15,468.80	12,366.00	27,834.80	27,834.80	-	-	-
Bulletproof Vest Partnership	1,268.03	-	1,268.03	1,268.03	-	-	-
Community Stewardship Incentive Program	-	30,000.00	30,000.00	-	-	-	-
EMAA Grant	18,800.00	-	18,800.00	18,800.00	-	-	-
Div. of Motor Vehicles - DDEF - Police Other	5,000.18	-	5,000.18	5,000.18	-	-	-
Total Operations - Excluded From "CAPS"	800,944.19	42,366.00	843,310.19	833,609.89	-	9,700.30	-
Detail:							
Other Expenses	800,944.19	42,366.00	843,310.19	833,609.89	-	9,700.30	-
Capital Improvement Fund - Excluded From "CAPS"							
Capital Improvement Fund	40,000.00	-	40,000.00	40,000.00	-	-	-
Total Capital Improvement Fund - Excluded From "CAPS"	40,000.00	-	40,000.00	40,000.00	-	-	-
Municipal Debt Service - Excluded From "CAPS"							
Payment of Bond Principal	678,000.00	-	678,000.00	678,000.00	-	-	-
BAN Paydown	242,750.00	-	242,750.00	242,750.00	-	-	-
Miscellaneous Note Interest	33,467.75	-	33,467.75	33,467.75	-	-	-
Interest on Bonds	224,042.50	-	224,042.50	224,042.31	-	-	0.19
Total Municipal Debt Service - Excluded from "CAPS"	1,178,260.25	-	1,178,260.25	1,178,260.06	-	-	0.19
Deferred Charges - Excluded From "CAPS"							
Deferred Charges to Future Taxation Unfunded:							
Ord # 915 - Improvements to DPW	60,000.00	-	60,000.00	60,000.00	-	-	-
Ord # 1007 - Pedestrian Safety Improvements	32,325.33	-	32,325.33	32,325.33	-	-	-
Ord # 1008 - Acquisition of Generator	3,000.00	-	3,000.00	3,000.00	-	-	-
Ord # 1014 - Police Equipment	3,334.00	-	3,334.00	3,334.00	-	-	-
Ord # 1018 - Fire Equipment	8,218.00	-	8,218.00	8,218.00	-	-	-
Ord # 1027 - Police Equipment	9,500.00	-	9,500.00	9,500.00	-	-	-
Ord # 1029 - Improvements to Various Roads	9,698.16	-	9,698.16	9,698.16	-	-	-
Total Deferred Charges Other - Excluded from "CAPS"	126,075.49	-	126,075.49	126,075.49	-	-	-

The accompanying Notes to Financial Statements are an integral part of this Statement.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
STATEMENT OF EXPENDITURES - REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Appropriated			Expended			
	Original Budget	Added by N.J.S. 40A:4-87	Budget After Modification	Paid or Charged	Encumbered	Reserved	Cancelled
Total General Appropriations - Excluded From "CAPS"	2,145,279.93	42,366.00	2,187,645.93	2,177,945.44	-	9,700.30	0.19
Subtotal General Appropriations	9,015,009.26	42,366.00	9,057,375.26	8,477,461.01	94,572.88	485,341.18	0.19
Reserve for Uncollected Taxes	378,680.28	-	378,680.28	378,680.28	-	-	-
Total General Appropriations	\$ 9,393,689.54	\$ 42,366.00	\$ 9,436,055.54	\$ 8,856,141.29	\$ 94,572.88	\$ 485,341.18	\$ 0.19

Adopted Budget	\$ 9,393,689.54
Added by N.J.S. 40A:4-87	<u>42,366.00</u>
	<u>\$ 9,436,055.54</u>

<u>Analysis of Paid or Charged</u>	
Reserve for Uncollected Taxes	\$ 378,680.28
Cash Disbursed	8,240,112.12
Reserve for State and Federal Grants - Appropriated	<u>237,348.89</u>
	<u>\$ 8,856,141.29</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
TRUST FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND FUND
BALANCE - REGULATORY BASIS
DECEMBER 31, 2017 AND 2016**

<u>Assets</u>	<u>Reference</u>	<u>2017</u>	<u>2016</u>
Animal Control Fund:			
Cash - Treasurer	B-1	\$ 9,375.18	\$ 7,978.41
Due for Restitution	B-5	<u> -</u>	<u>1,943.68</u>
		<u>9,375.18</u>	<u>9,922.09</u>
Trust - Other Fund:			
Cash - Treasurer	B-1	<u>1,672,003.07</u>	<u>1,103,992.69</u>
Length of Service Award Program Fund ("LOSAP") :			
Investments	B-7	<u>678,413.94</u>	<u>583,518.52</u>
Total Assets		<u><u>\$ 2,359,792.19</u></u>	<u><u>\$ 1,697,433.30</u></u>
 <u>Liabilities and Reserves</u> 			
Animal Control Fund:			
Reserve for Expenditures	B-2	\$ 8,106.51	\$ 7,933.89
Due to State Department of Health	B-3	4.20	1.20
Reserve of Due to Borough of Red Bank	B-4	<u>1,264.47</u>	<u>1,987.00</u>
		<u>9,375.18</u>	<u>9,922.09</u>
Trust - Other Fund:			
Miscellaneous Trust Fund Reserves	B-6	<u>1,672,003.07</u>	<u>1,103,992.69</u>
Length of Service Award Program Fund ("LOSAP") :			
Miscellaneous Reserves	B-8	<u>678,413.94</u>	<u>583,518.52</u>
Total Liabilities and Reserves		<u><u>\$ 2,359,792.19</u></u>	<u><u>\$ 1,697,433.30</u></u>

The accompanying Notes to Financial Statements are an integral part of this Statement.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND FUND
BALANCE - REGULATORY BASIS
DECEMBER 31, 2017 AND 2016**

<u>Assets</u>	<u>Reference</u>	<u>2017</u>	<u>2016</u>
Cash - Treasurer	C-2,C-3	\$ 9,901.17	\$ 1,377,599.21
Deferred Charges To Future Taxation:			
Funded	C-4	4,318,000.00	4,996,000.00
Unfunded	C-5	<u>3,908,500.28</u>	<u>3,854,425.77</u>
Total Assets		<u>\$ 8,236,401.45</u>	<u>\$ 10,228,024.98</u>
 <u>Liabilities, Reserves and Fund Balance</u>			
General Serial Bonds	C-6	\$ 4,318,000.00	\$ 4,996,000.00
Bond Anticipation Notes	C-7	3,217,500.00	2,820,250.00
Improvement Authorizations:			
Funded	C-8	980.68	1,439,245.79
Unfunded	C-8	447,091.86	908,100.28
Capital Improvement Fund	C-9	61,412.44	53,012.44
Reserve for Fire Apparatus	C-10	100.00	100.00
Reserve for Green Acres	C-11	0.13	0.13
Reserve for Debt Service	C-13	180,000.00	-
Fund Balance	C-1	<u>11,316.34</u>	<u>11,316.34</u>
Total Liabilities, Reserves and Fund Balance		<u>\$ 8,236,401.45</u>	<u>\$ 10,228,024.98</u>

There were Bonds and Notes Authorized on December 31, 2017 of \$691,000.28 and on December 31, 2016 of \$1,034,175.77.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
STATEMENT OF FUND BALANCE - REGULATORY BASIS
FOR THE YEARS ENDED DECEMBER 31, 2017 AND 2016**

Balance, December 31, 2017 & 2016

\$ 11,316.34

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
PUBLIC ASSISTANCE FUND
STATEMENTS OF ASSETS, LIABILITIES, RESERVES AND
FUND BALANCE - REGULATORY BASIS
DECEMBER 31, 2017 AND 2016**

<u>Assets</u>	<u>Reference</u>	<u>2017</u>	<u>2016</u>
Cash - Treasurer	D-1	<u>\$ 8,767.24</u>	<u>\$ 10,237.24</u>
Total Assets		<u><u>\$ 8,767.24</u></u>	<u><u>\$ 10,237.24</u></u>
 <u>Reserves</u> 			
Reserve for Public Assistance Expenditures	D-2	<u>\$ 8,767.24</u>	<u>\$ 10,237.24</u>
Total Reserves		<u><u>\$ 8,767.24</u></u>	<u><u>\$ 10,237.24</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL FIXED ASSETS ACCOUNT GROUP
STATEMENTS OF ASSETS AND FUND BALANCE -REGULATORY
BASIS
DECEMBER 31, 2017 AND 2016**

	<u>Reference</u>	Balance December 31, <u>2017</u>	Balance December 31, <u>2016</u>
Land	E-1	\$ 2,467,076.00	\$ 2,467,076.00
Buildings	E-1	4,741,553.33	4,741,553.33
Machinery and Equipment	E-1	<u>6,840,973.38</u>	<u>5,577,825.61</u>
Total General Fixed Assets		<u>\$ 14,049,602.71</u>	<u>\$ 12,786,454.94</u>
Investment in General Fixed Assets		<u>\$ 14,049,602.71</u>	<u>\$ 12,786,454.94</u>

The accompanying Notes to Financial Statements are an integral part of this Statement.

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**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

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**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 1. Summary of Significant Accounting Policies

Reporting Entity

The Borough of Shrewsbury, County of Monmouth, New Jersey ("Borough") is governed under the Borough form of New Jersey municipal government. The government consists of a Mayor and a Borough Council comprising 6 Council members, with all positions elected at large. The financial statements of the Borough include every board, body, officer or commission maintained wholly or in part by funds appropriated by the Borough, as required by the provision of N.J.S. 40A:5-5. The financial statements, however, do not include the operation of School Boards, Volunteer Fire Departments/Fire Districts and First Aid Squads which are subject to separate audit and whose financial statements can be obtained by contacting the treasurer of the respective entity.

Component Units

The Borough of Shrewsbury had no component units as defined by Governmental Accounting Standards Board Statement No.14, as amended by GASB 39, 61 & 80.

Basis of Accounting, Measurement Focus and Basis of Presentation

The financial statements of the Borough of Shrewsbury contain all funds and account groups in accordance with the "Requirements of Audit" as promulgated by the State of New Jersey, Department of Community Affairs, Division of Local Government Services. The principles and practices established by the Requirements of Audit are designed primarily for determining compliance with legal provisions and budgetary restrictions and as a means of reporting on the stewardship of public officials with respect to public funds. Generally, the financial statements are presented using the flow of current financial resources measurement focus and modified accrual basis of accounting with minor exceptions as mandated by these "Requirements". In addition, the prescribed accounting principles previously referred to differ in certain respects from accounting principles generally accepted in the United States of America applicable to local government units. The more significant differences are explained in this Note.

In accordance with the "Requirements", the Borough of Shrewsbury accounts for its financial transactions through the use of separate funds which are described as follows:

Current Fund - resources and expenditures for government operations of a general nature, including Federal and State Grant funds.

Trust Funds – various Trust Funds account for receipts, custodianship and disbursement of funds in accordance with the purpose for which each reserve was created.

General Capital Fund - receipt and disbursement of funds for the acquisition of capital facilities, other than those acquired in the Current Fund.

Public Assistance Fund - is used to account for resources restricted in use for the general welfare of citizens living within the Borough.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 1. Summary of Significant Accounting Policies (continued):

General Fixed Asset Account Group - to account for fixed assets used in general government operations.

Budgets and Budgetary Accounting - The Borough must adopt an annual budget for its current, open space trust and sewer utility funds in accordance with *N.J.S.A.40A:4* et seq. *N.J.S.A.40A:4-5* requires the governing body to introduce and approve the annual municipal budget no later than February 10 of each year. At introduction, the governing body shall fix the time and place for a public hearing on the budget and must advertise the time and place at least ten days prior to the hearing in a newspaper published and circulating in the Borough. The public hearing must not be held less than twenty-eight days after the date the budget was introduced. After the hearing has been held, the governing body may, by majority vote, adopt the budget or may amend the budget in accordance with *N.J.S.A.40AA-9*. Amendments to adopted budgets, if any, are detailed in the statements of revenues and expenditures.

An extension of the statutory dates for introduction, approval, and adoption of the municipal budget may be granted by the Director of the Division of Local Government Services, with the permission of the Local Finance Board.

Budgets are adopted on the same basis of accounting utilized for the preparation of the Borough's financial statements.

Cash and Cash Equivalents - Cash and cash equivalents include petty cash, change funds, and cash on deposit with public depositories. All certificates of deposit are recorded as cash regardless of the date of maturity. Investments are stated at cost. Consequently, unrealized gain or loss on investments has not been recorded in accordance with Governmental Accounting Standards Board Statement No. 31.

New Jersey municipal units are required by N.J.S.A 40A:5-14 to deposit public funds in a bank or trust company having its place of business in the State of New Jersey and organized under the laws of the United States or of the State of New Jersey or in the New Jersey Cash Management Fund. *N.J.S.A.40A:5-15.1* provides a list of investments which may be purchased by New Jersey municipal units. In addition, other State statutes permit investments in obligations issued by local authorities and other state agencies.

N.J.S.A.17:9-41 et seq. establishes the requirements for the security of deposits of governmental units. The statute requires that no governmental unit shall deposit public funds in a public depository unless such funds are secured in accordance with the Governmental Unit Deposit Protection Act ("GUDPA"), a multiple financial institutional collateral pool, which was enacted in 1970 to protect governmental units from a loss of funds on deposit with a failed banking institution in New Jersey. Public depositories include State or federally chartered banks, savings banks or associations located in or having a branch office in the State of New Jersey, the deposits of which are federally insured. All public depositories must pledge collateral, having a market value at least equal to five percent of the average daily balance of collected public funds, to secure the deposits of governmental units. If a public depository fails, the collateral it has pledged, plus the collateral of all other public depositories, is available to pay the amount of their deposits to the governmental units.

The cash management plan adopted by the Borough requires it to deposit funds in public depositories protected from loss under the provisions of the Act.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 1. Summary of Significant Accounting Policies (continued):

Interfunds - Interfund receivables and payables that arise from transactions between funds are recorded by all funds affected by such transactions in the period in which the transaction is executed. Interfund receivables in the current fund are recorded with offsetting reserves which are created by charges to operations. Income is recognized in the year the receivables are liquidated. Interfund receivables in the other funds are not offset by reserves.

Inventories of Supplies - The costs of inventories of supplies for all funds are recorded as expenditures at the time individual items are purchased. The costs of inventories are not included on the various statements of assets, liabilities, reserves and fund balance.

General Fixed Assets - Accounting for governmental fixed assets, as required by *N.J.A.C.5:30-5.6*, differs in certain respects from accounting principles generally accepted in the United States of America. In accordance with the regulations, all local units, including municipalities, must maintain a general fixed assets reporting system that establishes and maintains a physical inventory of nonexpendable, tangible property as defined and limited by the U.S. Office of Management and Budget Circular A-87 (Attachment B, Section 19), except that the useful life of such property is at least five years. The Borough has adopted a capitalization threshold of \$5,000.00, the maximum amount allowed by the Circular. Generally, assets are valued at historical cost; however, assets acquired prior to December 31, 1985 are valued at actual historical cost or estimated historical cost. In some instances, assets are valued at the assessed valuation of the property at the time of acquisition, which approximates fair value. No depreciation of general fixed assets is recorded. Donated general fixed assets are recorded at their estimated fair market value on the acquisition date. Interest costs relative to the acquisition of general fixed assets are recorded as expenditures when paid. Public domain ("infrastructure") general fixed assets consisting of certain improvements such as roads, bridges, curbs and gutters, streets and sidewalks and drainage systems are not capitalized. Expenditures for construction in progress are recorded in the capital funds until such time as the construction is completed and put into operation. The Borough is required to maintain a subsidiary ledger detailing fixed assets records to control additions, retirements, and transfers of fixed assets. In addition, a statement of general fixed assets, reflecting the activity for the year, must be included in the Borough's basic financial statements.

The regulations require that general fixed assets, whether constructed or acquired through purchase, grant or gift be included in the aforementioned inventory. In addition, property management standards must be maintained that includes accurate records indicating asset description, source, ownership, acquisition cost and date, the percentage of federal participation (if any), and the location, use, and condition of the asset. Periodically, physical inventories must be taken and reconciled with these records. Lastly, all fixed assets must be adequately controlled to safeguard against loss, damage, or theft.

Foreclosed Property - Foreclosed property is recorded in the current fund at the assessed valuation when such property was acquired and is fully reserved. Ordinarily it is the intention of the Borough to resell foreclosed property in order to recover all or a portion of the delinquent taxes or assessments and to return the property to a taxpaying basis. For this reason the value of foreclosed property has not been included in the general fixed assets account group. If such property is converted to a municipal use, it will be recorded in the general fixed assets account group.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 1. Summary of Significant Accounting Policies (continued):

Deferred Charges - The recognition of certain expenditures is deferred to future periods. These expenditures, or deferred charges, are generally over-expenditures of legally adopted budget appropriations or emergency appropriations made in accordance with N.J.S.A. 40A:4-46 et seq. Deferred charges are subsequently raised as items of appropriation in budgets of succeeding years.

Fund Balances - Fund balances included in the current fund and utility operating funds represent amounts available for anticipation as revenue in future years' budgets, with certain restrictions.

Revenues - Revenues are recorded when received in cash except for certain amounts which are due from other governmental units. Revenue from federal and state grants is realized when anticipated as such in the Borough's budget. Receivables for property taxes are recorded with offsetting reserves on the statement of assets, liabilities, reserves and fund balance of the Borough's current fund; accordingly, such amounts are not recorded as revenue until collected. Other amounts that are due the Borough which are susceptible to accrual are also recorded as receivables with offsetting reserves and recorded as revenue when received.

Property Tax Revenues - Property tax revenues are collected in quarterly installments due February 1, May 1, August 1, and November 1. The amount of tax levied includes not only the amount required in support of the Borough's annual budget, but also the amounts required in support of the budgets of the County of Monmouth, the Borough of Shrewsbury School District and the Red Bank Regional High School District. Unpaid property taxes are subject to tax sale in accordance with the statutes.

School Taxes - The Borough is responsible for levying, collecting, and remitting school taxes for the Borough of Shrewsbury School District and the Red Bank Regional High School District. Operations are charged for the full amount required to be raised from taxation to operate the local school district for the period from July 1 to June 30 and for the regional high school district the Borough's share of the amount required to be raised by taxation for the period from July 1 to June 30, increased by the amount deferred at December 31, 2016 and decreased by the amount deferred at December 31, 2017.

County Taxes - The Borough is responsible for levying, collecting, and remitting county taxes for the County of Monmouth. Operations is charged for the amount due the County for the year, based upon the ratables required to be certified to the County Board of Taxation by January 10 of the current year. In addition, operations is charged for the County share of Added and Omitted Taxes certified to the County Board of Taxation by October 10 of the current year and due to be paid to the County by February 15 of the following year.

Reserve for Uncollected Taxes - The inclusion of the "reserve for uncollected taxes" appropriation in the Borough's annual budget protects the Borough from taxes not paid currently. The reserve, the minimum amount of which is determined on the percentage of collections experienced in the immediate preceding year, with certain exceptions, is required to provide assurance that cash collected in the current year will provide sufficient cash flow to meet expected obligations.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 1. Summary of Significant Accounting Policies (continued):

Expenditures - Expenditures are recorded on the "budgetary" basis of accounting. Generally, expenditures are recorded when paid; however, for charges to amounts appropriated for "other expenses", an amount is encumbered through the issuance of a numerically controlled purchase order or when a contract is executed in accordance with *N.J.A.C.5:30-5.2*. When encumbered charges are paid, the amount encumbered is simultaneously liquidated in its original amount. Encumbrances are offset by an account entitled reserve for encumbrances. The reserve is classified as a cash liability under New Jersey municipal accounting. At December 31, this reserve represents the portion of appropriation reserves that has been encumbered and is subject to the same statutory provisions as appropriation reserves. Appropriations for principal payments on outstanding general capital and utility bonds and notes are provided on the cash basis; interest on general capital indebtedness is on the cash basis; whereas interest on utility indebtedness is on the accrual basis.

Appropriation Reserves - Appropriation reserves covering unexpended appropriation balances are automatically created at year-end and recorded as liabilities, except for amounts which may be canceled by the governing body. Appropriation reserves are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments, or contracts incurred during the preceding fiscal year. Lapsed appropriation reserves are recorded as income.

Long-Term Debt - Long-term debt, relative to the acquisition of capital assets, is recorded as a liability in the general capital and utility capital funds. Where an improvement is a "local Improvement", i.e. assessable upon completion, long-term debt associated with that portion of the cost of the improvement to be funded by assessments is transferred to the trust fund upon the confirmation of the assessments or when the improvement is fully and permanently funded.

Compensated Absences and Postemployment Benefits - Compensated absences for vacation, sick leave and other compensated absences are recorded and provided for in the annual budget in the year in which they are paid, on a pay-as-you-go basis. Likewise, no accrual is made for postemployment benefits, if any, which are also funded on a pay-as-you-go basis

Subsequent Events - The Borough of Shrewsbury has evaluated subsequent events occurring after December 31, 2017 through the date of April 15, 2018, which is the date the financial statements were available to be issued.

Recent Accounting Pronouncements – The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. GASB has recently adopted accounting statements to be used by governmental units when reporting financial position and results of operations in accordance with accounting principles generally accepted in the United States of America. (GAAP). The municipalities in the State of New Jersey do not prepare financial statements in accordance with GAAP and thus do not comply with all of the GASB pronouncements; and there have been no GASB pronouncements effective for the current year that have a significant impact of the Borough's financial statements.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 2. Cash and Cash Equivalents

The Borough is governed by the deposit and investment limitations of New Jersey state law. The Deposits and investments held at December 31, 2017, and reported at fair value are as follows:

Type	Carrying Value
Deposits	
Demand Deposits	<u>\$ 7,452,737.69</u>
Total Deposits	<u><u>\$ 7,452,737.69</u></u>
Reconciliation of Statement of Assets, Liabilities, Reserves and Fund Balance:	
Current Fund	\$ 5,752,691.03
Animal Control Trust Fund	9,375.18
Trust - Other Fund	1,672,003.07
General Capital Fund	9,901.17
Public Assistance Fund	<u>8,767.24</u>
Total Cash & Cash Equivalents	<u><u>\$ 7,452,737.69</u></u>

Custodial Credit Risk Related to Deposits - Custodial credit risk is the risk that, in the event of a bank failure, the Borough's deposits might not be recovered. Although the Borough does not have a formal policy regarding custodial credit risk, N.J.S.A. 17:9-41 et seq. requires that governmental units shall deposit public funds in public depositories protected from loss under the provisions of the Governmental Unit Deposit Protection Act (GUDPA). Under the Act, the first \$250,000.00 of governmental deposits in each insured depository is protected by the Federal Deposit Insurance Corporation (FDIC). Public funds owned by the Borough in excess of FDIC insured amounts are protected by GUDPA. However, GUDPA does not protect intermingled trust funds such as salary withholdings, bail funds, or funds that may pass to the Borough relative to the happening of a future condition. Such funds are shown as uninsured and uncollateralized in the schedule that follows.

As of December 31, 2017, the Borough's bank balances of \$6,591,219.38 were exposed to custodial credit risk as follows:

Uninsured & Uncollateralized	\$ 704,560.29
Insured Under F.D.I.C.	250,000.00
Collateralized Under GUDPA	<u>5,636,659.09</u>
Total	<u><u>\$ 6,591,219.38</u></u>

Note: 3: Investments

Fair Value Measurement – The fair value measurements of investments are required to be reported based on the hierarchy established by generally accepted accounting principles. Under GAAP, investments are required to be categorized based on the fair value of inputs of Levels 1, 2 and 3. Under Level 1 inputs, investments are required to be categorized based on quoted market prices in active markets for identical investments. Level 2 inputs are based primarily on using observable measurement criteria, including

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note: 3: Investments (continued)

quoted market prices of similar investments in active and inactive markets and other observable corroborated factors. Level 3 inputs are assets measured at fair value on a recurring basis using significant unobservable measurement criteria based on the best information available.

Under regulatory basis of accounting, investments are measured at cost in the Borough's financial statements. However, had the financial statements been prepared in accordance with GAAP, the Borough's fair value, hierarchy level and maturities of its investments at December 31, 2017 would be as followed:

<u>Investment type</u>	Carrying <u>Value</u>	Fair Value as of December 31, 2017			Investment Maturities (in Less Than <u>1 Year</u>
		<u>Level 1</u>	<u>Level 3</u>	<u>Total</u>	
Money Markets	\$ 70,546.58	\$ 70,546.58	\$ -	\$ 70,546.58	\$ 70,546.58
Mutual Funds	520,624.04	520,624.04	-	520,624.04	520,624.04
Fixed Account Investment Contract	87,243.32	-	87,243.32	87,243.32	87,243.32
	<u>\$ 678,413.94</u>	<u>\$ 591,170.62</u>	<u>\$ 87,243.32</u>	<u>\$ 678,413.94</u>	<u>\$ 678,413.94</u>
<u>Fund</u>					
Trust Fund - LOSAP	\$ 678,413.94	\$ 591,170.62	\$ 87,243.32	\$ 678,413.94	\$ 678,413.94
	<u>\$ 678,413.94</u>	<u>\$ 591,170.62</u>	<u>\$ 87,243.32</u>	<u>\$ 678,413.94</u>	<u>\$ 678,413.94</u>

Custodial credit risk related to Investments - This is the risk that in the event of the failure of the counterparty (e.g., broker-dealer) to a transaction, the Borough will not be able to recover the value of its investment or collateral securities that are in the possession of another party. Other than the rules and regulations promulgated by N.J.S.A. 40A:5-15.1, the Borough has no investment policy to limit exposure to custodial credit risk.

Interest rate risk - This is the risk that changes in interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. Other than the rules and regulations promulgated by N.J.S.A. 40A:5-15.1, the Borough does not have a formal investment policy that limits investment maturities as a means of managing its exposure to fair value losses arising from increasing interest rates.

Credit risk - Credit risk is the risk that an issuer to an investment will not fulfill its obligation to the holder of the investment. This is measured by assignment of a rating by a nationally recognized rating organization. U.S. Government securities or obligations explicitly guaranteed by the U.S. government are not considered to have credit risk exposure. As of December 31, 2017, the Borough's investments had the following ratings:

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note: 3: Investments (continued)

Concentration of Credit Risk – Concentration of credit risk is the risk of loss attributed to the magnitude of a government’s investment in a single issuer. Other than the rules and regulations promulgated by N.J.S.A. 40A; 5-15.1, the Borough’s investment policies place no limit in the amount the Borough may invest in any one issuer. More than 5% of the Borough’s investments are in Money Markets, Mutual Funds and Fixed Account Investment Contracts. These investments represent 100% of the Borough’s total investments.

Note: 4: Property Taxes

The following is a three-year comparison of certain statistical information relative to property taxes and property tax collections for the current and previous two years.

Comparative Schedule of Tax Rate Information

	2017	2016	2015
Tax Rate	<u>\$ 2.136</u>	<u>\$ 2.110</u>	<u>\$ 2.176</u>
Apportionment of Tax Rate			
Municipal	0.644	0.649	0.632
County	0.296	0.299	0.314
Local School	0.710	0.684	0.731
Regional High School	0.486	0.478	0.499

Net Valuation Taxable:

2017	<u>\$ 1,149,161,895.00</u>			
2016		<u>\$ 1,117,762,711.00</u>		
2015			<u>\$ 1,067,333,117.00</u>	

Comparison of Tax Levies and Collection Currently

Year	Tax Levy	Cash Collections	Percentage of Collections
2017	\$ 24,625,464.37	\$ 24,516,735.46	99.56%
2016	23,726,359.72	23,565,005.14	99.32%
2015	23,491,950.81	23,290,361.08	99.14%

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 4: Property Taxes (continued):

Delinquent Taxes and Tax Title Liens

Year Ended December 31	Amount of Tax Title Liens	Amount of Delinquent Taxes	Total Delinquent	Percentage of Tax Levy
2017	\$ 591.57	\$ 110,193.46	\$ 110,785.03	0.45%
2016	583.03	168,153.67	168,736.70	0.71%
2015	574.59	214,263.52	214,838.11	0.91%

Note 5. Disaggregated Receivable and Payable Balances

There are no significant components of receivable and payable balances reported in the financial statements.

Note 6. General Fixed Assets

Fixed Assets activity for the year ended December 31, 2017 was as follows:

	Balance January 1, 2017	Increases	Decreases	Balance December 31, 2017
Land	\$ 2,467,076.00	\$ -	\$ -	\$ 2,467,076.00
Buildings	4,741,553.33	-	-	4,741,553.33
Machinery & Equipment	5,577,825.61	1,882,102.57	(618,954.80)	6,840,973.38
Total General Fixed Assets	\$ 12,786,454.94	\$ 1,882,102.57	\$ (618,954.80)	\$ 14,049,602.71

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 7: Fund Balance Appropriated

The following schedule details the amount of fund balance available at the end of the current year and four previous years and the amounts utilized in the subsequent year's budgets.

Comparative Schedule of Fund Balances

Current Fund

<u>Year</u>	<u>Balance December 31,</u>	<u>Utilized in Budget of Succeeding Year</u>
2017	\$ 949,870.67	\$ 800,000.00
2016	861,488.39	770,000.00
2015	944,369.97	840,000.00
2014	1,439,115.50	1,320,000.00
2013	1,198,044.14	1,080,000.00

Note 8. Pension Obligations

A. Public Employees' Retirement System (PERS)

Plan Description - The State of New Jersey, Public Employees' Retirement System (PERS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PERS, please refer to Division's Comprehensive Annual Financial Report (CAFR) which can be found at <http://www.nj.gov/treasury/pensions/financial-reports.shtml>.

The vesting and benefit provisions are set by *N.J.S.A. 43:15A*. PERS provides retirement, death and disability benefits. All benefits vest after ten years of service, except for medical benefits, which vest after 25 years of service or under the disability provisions of PERS.

The following represents the membership tiers for PERS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to July 1, 2007
2	Members who were eligible to enroll on or after July 1, 2007 and prior to November 2, 2008
3	Members who were eligible to enroll on or after November 2, 2008 and prior to May 22, 2010
4	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
5	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits of 1/55th of final average salary for each year of service credit is available to tiers 1 and 2 members upon reaching age 60 and to tier 3 members upon reaching age 62. Service retirement benefits of 1/60th of final average salary for each year of service credit is available to tier 4 members upon reaching age 62 and tier 5 members upon reaching age 65. Early retirement benefits are available to tiers 1 and 2 members before reaching age 60, tiers 3 and 4 with 25 or more years of service credit before age 62 and tier 5 with 30 or more years of service credit before age 65. Benefits are reduced

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued)

A. Public Employees' Retirement System (PERS) (continued):

by a fraction of a percent for each month that a member retires prior to the age at which a member can receive full early retirement benefits in accordance with their respective tier. Tier 1 members can receive an unreduced benefit from age 55 to age 60 if they have at least 25 years of service. Deferred retirement is available to members who have at least 10 years of service credit and have not reached the service retirement age for the respective tier.

Basis of Presentation - The schedules of employer allocations and the schedules of pension amounts by employer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PERS or its participating employers. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PERS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PERS to make a number of estimates and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

Contributions - The contribution policy for PERS is set by *N.J.S.A. 43:15A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's pension contribution is based on an actuarially determined amount, which includes the employer portion of the normal cost and an amortization of the unfunded accrued liability. Funding for noncontributory group insurance benefits is based on actual claims paid. For the fiscal year 2017, the State's pension contribution was less than the actuarial determined amount. The local employers' contribution amounts are based on an actuarially determined rate, which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PERS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. For the year ended December 31, 2017, the Borough's contractually required contribution to PERS plan was \$251,715.00.

Components of Net Pension Liability - At December 31, 2017, the Borough's proportionate share of the PERS net pension liability was \$6,325,093.00. The net pension liability was measured as of June 30, 2017. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2016, which was rolled forward to June 30, 2017. The Borough's proportion of the net pension liability was based on the Borough's actual contributions to the plan relative to the total of all participating employers' contributions for the year ended June 30, 2017. The Borough's proportion measured as of June 30, 2017, was 0.02717% which was an increase of 0.00085% from its proportion measured as of June 30, 2016.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued)

A. Public Employees' Retirement System (PERS) (continued):

Collective Balances at December 31, 2017 and December 31, 2016

	<u>12/31/2017</u>	<u>12/30/2016</u>
Actuarial valuation date (including roll forward)	June 30, 2017	June 30, 2016
Deferred Outflows of Resources	\$ 1,644,141	\$ 2,094,111
Deferred Inflows of Resources	1,283,397	17,641
Net Pension Liability	6,325,093	7,796,159
Borough's portion of the Plan's total net pension Liability	0.02717%	0.02632%

Pension Expense and Deferred Outflows/Inflows of Resources - At December 31, 2017, the Borough's proportionate share of the PERS expense, calculated by the plan as of the June 30, 2017 measurement date is \$456,218.00. This expense is not recognized by the Borough because of the regulatory basis of accounting as described in Note 1, but as previously mentioned the Borough contributed \$251,715.00 to the plan in 2017.

At December 31, 2017, the Borough reported deferred outflows of resources and deferred inflows of resources related to PERS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience	\$ 148,934	\$ -
Changes of Assumptions	1,274,288	1,269,616
Net Difference between Projected and Actual Earnings on Pension Plan Investments	43,070	-
Changes in Proportion and Differences between Borough Contributions and Proportionate Share of Contributions	<u>177,849</u>	<u>13,781</u>
	<u>\$ 1,644,141</u>	<u>\$ 1,283,397</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued)

A. Public Employees' Retirement System (PERS) (continued):

The Borough will amortize the above sources of deferred outflows and inflows related to PERS over the following number of years:

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between Expected and Actual Experience		
Year of Pension Plan Deferral:		
June 30, 2014	-	-
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	5.48	-
Changes of Assumptions		
Year of Pension Plan Deferral:		
June 30, 2014	6.44	-
June 30, 2015	5.72	-
June 30, 2016	5.57	-
June 30, 2017	-	5.48
Net Difference between Projected and Actual Earnings on Pension Plan Investments		
Year of Pension Plan Deferral:		
June 30, 2014	-	5.00
June 30, 2015	-	5.00
June 30, 2016	5.00	-
June 30, 2017	5.00	-
Changes in Proportion and Differences between Contributions and Proportionate Share of Contributions		
Year of Pension Plan Deferral:		
June 30, 2014	6.44	6.44
June 30, 2015	5.72	5.72
June 30, 2016	5.57	5.57
June 30, 2017	5.48	5.48

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued)

A. Public Employees' Retirement System (PERS) (continued):

The following is a summary of the deferred outflows of resources and deferred inflows of resources related to PERS that will be recognized in future periods:

Year Ending <u>Dec 31,</u>	<u>Amount</u>
2018	\$ 176,846
2019	250,101
2020	159,930
2021	(113,490)
2022	<u>(112,643)</u>
	<u>\$ 360,744</u>

Actuarial Assumptions - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

Inflation	2.25%
Salary Increases:	
Through 2026	1.65% - 4.15% Based on Age
Thereafter	2.65% - 5.15% Based on Age
Investment Rate of Return	7.00%
Mortality Rate Table	RP-2000
Period of Actuarial Experience	
Study upon which Actuarial	
Assumptions were Based	July 1, 2011 - June 30, 2014

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued)

A. Public Employees' Retirement System (PERS) (continued):

mortality rate were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on the mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scales. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2011 to June 30, 2014. It is likely that future experience will not exactly conform to these assumptions. To the extent that actual experience deviates from these assumptions, the emerging liabilities may be higher or lower than anticipated. The more the experience deviates, the larger the impact on future financial statements.

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PERS's target asset allocation as of June 30, 2017 are summarized in the following table:

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued)

A. Public Employees' Retirement System (PERS) (continued):

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Absolute Return/Risk Mitigation	5.00%	5.51%
Cash	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
Public High Yield	2.50%	6.82%
Global Diversified Credit	5.00%	7.10%
Credit Oriented Hedge Funds	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Debt Related Real Estate	1.00%	6.61%
Private Real Asset	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%
U.S. Equity	30.00%	8.19%
Non-U.S. Developed Markets Equity	11.50%	9.00%
Emerging Markets Equity	6.50%	11.64%
Buyouts/Venture Capital	8.25%	13.08%
	<u>100.00%</u>	

Discount Rate - The discount rate used to measure the total pension liability was 5.00% as of June 30, 2017. The single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.58% as of June 30, 2017 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 40% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2040. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2040 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Borough's proportionate share of the Net Pension Liability to Changes in the Discount Rate - The following presents the Borough's proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Borough's proportionate share

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued)

A. Public Employees' Retirement System (PERS) (continued):

of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (4.00%) or 1-percentage-point higher (6.00%) than the current rate:

	1% Decrease <u>(4.00%)</u>	Current Discount Rate <u>(5.00%)</u>	1% Increase <u>(6.00%)</u>
Borough's Proportionate Share of the Net Pension Liability	\$ 7,846,707	\$ 6,325,093	\$ 5,057,400

B. Police and Firemen's Retirement System (PFRS)

Plan Description – The State of New Jersey, Police and Firemen's Retirement System (PFRS) is a cost-sharing multiple-employer defined benefit pension plan administered by the State of New Jersey, Division of Pensions and Benefits (the Division). For additional information about PFRS, please refer to the Division's Comprehensive Annual Financial Report (CAFR) which can be found at <http://www.nj.gov/treasury/pensions/financial-reports.shtml>.

The vesting and benefit provisions are set by N.J.S.A. 43:16A. PFRS provides retirement as well as death and disability benefits. All benefits vest after ten years of service, except disability benefits which vest after four years of service.

The following represents the membership tiers for PFRS:

<u>Tier</u>	<u>Definition</u>
1	Members who were enrolled prior to May 22, 2010.
2	Members who were eligible to enroll on or after May 22, 2010 and prior to June 28, 2011
3	Members who were eligible to enroll on or after June 28, 2011

Service retirement benefits are available at age 55 and are generally determined to be 2% of final compensation for each year of creditable service, as defined, up to 30 years plus 1% for each year of service in excess of 30 years. Members may seek special retirement after achieving 25 years of creditable service, in which benefits would equal 65% (tiers 1 and 2 members) and 60% (tier 3 members) of final compensation plus 1 % for each year if creditable service over 25 years but not to exceed 30 years. Members may elect deferred retirement benefits after achieving ten years of service, in which case benefits would begin at age 55 equal to 2% of final compensation for each year of service.

Basis of Presentation - The schedules of employer allocations and the schedules of pension amounts by employer (collectively, the Schedules) present amounts that are considered elements of the financial statements of PFRS or its participating employers. Accordingly, they do not purport to be a complete presentation of the financial position or changes in financial position of PFRS or the participating employers. The accompanying Schedules were prepared in accordance with U.S. generally accepted accounting principles. Such preparation requires management of PFRS to make a number of estimates

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

and assumptions relating to the reported amounts. Due to the inherent nature of these estimates, actual results could differ from those estimates.

Contributions - The contribution policy for PFRS is set by *N.J.S.A. 43:16A* and requires contributions by active members and contributing employers. State legislation has modified the amount that is contributed by the State. The State's contribution amount is based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. For fiscal year 2017, the State contributed an amount less than the actuarially determined amount. The Local employers’ contribution amounts are based on an actuarially determined rate which includes the normal cost and unfunded accrued liability. Chapter 19, P.L. 2009 provided an option for local employers of PFRS to contribute 50% of the normal and accrued liability contribution amounts certified for payments due in State fiscal year 2009. Such employers will be credited with the full payment and any such amounts will not be included in their unfunded liability. The actuaries will determine the unfunded liability of those retirement systems, by employer, for the reduced normal and accrued liability contributions provided under this law. This unfunded liability will be paid by the employer in level annual payments over a period of 15 years beginning with the payments due in the fiscal year ended June 30, 2012 and will be adjusted by the rate of return on the actuarial value of assets. For the year ended December 31, 2017, the Borough’s contractually required contributions to PFRS plan was \$404,502.00.

The employee contributions for PFRS are 10.00% of employees’ annual compensation, as defined.

Net Pension Liability and Pension Expense - At December 31, 2017 the Borough’s proportionate share of the PFRS net pension liability was \$7,056,044.00. The net pension liability was measured as of June 30, 2017. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2016, to the measurement date of June 30, 2017. The Borough’s proportion of the net pension liability was based on the Borough’s actual contributions to the plan relative to the total of all participating employers’ contributions for the year ended June 30, 2017. The Borough’s proportion measured as of June 30, 2017, was 0.04571%, which was an increase of 0.00563% from its proportion measured as of June 30, 2016.

Collective Balances at December 31, 2017 and December 31, 2016

	<u>12/31/2017</u>	<u>12/31/2016</u>
	June 30, 2017	June 30, 2016
Actuarial valuation date (including roll forward)		
Deferred Outflows of Resources	\$ 1,959,820	\$ 1,882,757
Deferred Inflows of Resources	2,017,740	1,100,198
Net Pension Liability	7,056,044	7,655,637
Borough's portion of the Plan's total net pension Liability	0.04571%	0.04008%

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

Pension Expense and Deferred Outflows/Inflows of Resources – At December 31, 2017, the Borough’s proportionate share of the PFRS expense, calculated by the plan as of the June 30, 2017 measurement date was \$639,934.00. This expense is not recognized by the Borough because of the regulatory basis of accounting as described in Note 1, but as previously mentioned the Borough contributed \$404,502.00 to the plan in 2017.

At December 31, 2017, the Borough had deferred outflows of resources and deferred inflows of resources related to PFRS from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between Expected and Actual Experience	\$ 45,775	\$ 41,413
Changes of Assumptions	870,089	1,155,574
Net Difference between Projected and Actual Earnings on Pension Plan Investments	134,646	-
Changes in Proportion and Differences between Borough Contributions and Proportionate Share of Contributions	<u>909,310</u>	<u>820,753</u>
	<u>\$ 1,959,820</u>	<u>\$ 2,017,740</u>

The Borough will amortize the above sources of deferred outflows and inflows related to PFRS over the following number of years:

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued):

B. Police and Firemen's Retirement System (PFRS) (continued):

	<u>Deferred Outflow of Resources</u>	<u>Deferred Inflow of Resources</u>
Differences between Expected and Actual Experience		
Year of Pension Plan Deferral:		
June 30, 2014	-	-
June 30, 2015	-	5.53
June 30, 2016	-	5.58
June 30, 2017	5.59	-
 Changes of Assumptions		
Year of Pension Plan Deferral:		
June 30, 2014	6.17	-
June 30, 2015	5.53	-
June 30, 2016	5.58	-
June 30, 2017	-	5.59
 Net Difference between Projected and Actual Earnings on Pension Plan Investments		
Year of Pension Plan Deferral:		
June 30, 2014	-	5.00
June 30, 2015	-	5.00
June 30, 2016	5.00	-
June 30, 2017	5.00	-
 Changes in Proportion and Differences between Contributions and Proportionate Share of Contributions		
Year of Pension Plan Deferral:		
June 30, 2014	6.17	6.17
June 30, 2015	5.53	5.53
June 30, 2016	5.58	5.58
June 30, 2017	5.59	5.59

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

The following is a summary of the deferred outflows of resources and deferred inflows of resources related to PFRS that will be recognized in future periods:

Year Ending		
<u>Dec 31,</u>	<u>Amount</u>	
2018	\$	105,434
2019		252,840
2020		(33,865)
2021		(330,235)
2022		<u>(52,094)</u>
	<u>\$</u>	<u>(57,920)</u>

Special Funding Situation – Under N.J.S.A. 43:16A-15, local participating employers are responsible for their own contributions based on actuarially determined amounts, except where legislation was passed which legally obligated the State if certain circumstances occurred. The legislation which legally obligates the state is as follows: Chapter 8, P.L. 2000, Chapter 318, P.L. 2001, Chapter 86, P.L. 2001, Chapter 511, P.L. 1991, Chapter 109, P.L. 1979, Chapter 247, P.L. 1993 and Chapter 201, P.L. 2001. The amounts contributed on behalf of the local participating employers under this legislation is considered to be a special funding situation as defined by GASB Statement No. 68 and the State is treated as a non-employer contributing entity. Since the local participating employers do not contribute under this legislation directly to the plan (except for employer specific financed amounts), there is no net pension liability to report in the financial statements of the local participating employers related to this legislation.

Additionally, the State’s proportionate share of the PFRS net pension liability attributable to the Borough is \$790,336.00 as of December 31, 2017. The net pension liability was measured as of June 30, 2017. The total pension liability used to calculate the net pension liability was determined using update procedures to roll forward the total pension liability from an actuarial valuation as of July 1, 2016, to the measurement date of June 30, 2017. The State’s proportion of the net pension liability associated with the Borough was based on a projection of the Borough’s long-term share of contributions to the pension plan relative to the projected contributions of all participating members, actuarially determined. The State’s proportion measured as of June 30, 2017 was 0.0457054874%, which was an increase of 0.0056289841% from its proportion measured as of June 30, 2016, which is the same proportion as the Borough’s. At December 31, 2017, the Borough’s and the State of New Jersey’s proportionate share of the PFRS net pension liability were as follows:

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued):

B. Police and Firemen's Retirement System (PFRS) (continued):

Borough's Proportionate Share of Net Pension Liability	\$ 7,056,044
State of New Jersey's Proportionate Share of Net Pension Liability Associated with the Borough	<u>790,336</u>
	<u>\$ 7,846,380</u>

At December 31, 2017, the State's proportionate share of the PFRS expense, associated with the Borough, calculated by the plan as of the June 30, 2017 measurement date was \$96,676.00.

Actuarial Assumptions - The total pension asset/(liability) as of the measurement date was determined by using an actuarial valuation as noted in the table below, with update procedures used to roll forward the total pension liability to the measurement date. The actuarial valuations used the following actuarial assumptions:

Inflation	2.25%
Salary Increases:	
Through 2026	2.10% - 8.98% Based on Age
Thereafter	3.10% - 9.98% Based on Age
Investment Rate of Return	7.00%
Mortality Rate Table	RP-2000
Period of Actuarial Experience	
Study upon which Actuarial Assumptions were Based	July 1, 2010 - June 30, 2013

Pre-retirement mortality rates were based on the RP-2000 Employee Preretirement Mortality Table for male and female active participants. For State employees, mortality tables are set back 4 years for males and females. For local employees, mortality tables are set back 2 years for males and 7 years for females. In addition, the tables provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014 projection scale. Post-retirement mortality rate were based on the RP-2000 Combined Healthy Male and Female Mortality Tables (setback 1 year for males and females) for service retirements and beneficiaries of former members and a one-year static projection based on the mortality improvement Scale AA. In addition, the tables for service retirements and beneficiaries of former members provide for future improvements in mortality from the base year of 2013 using a generational approach based on the plan actuary's modified MP-2014

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued):

B. Police and Firemen’s Retirement System (PFRS) (continued):

projection scales. Disability retirement rates used to value disabled retirees were based on the RP-2000 Disabled Mortality Table (set back 3 years for males and set forward 1 year for females).

The actuarial assumptions used in the July 1, 2016 valuation were based on the results of an actuarial experience study for the period July 1, 2010 to June 30, 2013.

Long-Term Expected Rate of Return - In accordance with State statute, the long-term expected rate of return on plan investments (7.00% at June 30, 2017) is determined by the State Treasurer, after consultation with the Directors of the Division of Investments and Division of Pensions and Benefits, the board of trustees and the actuaries. The long-term expected rate of return was determined using a building block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. Best estimates of arithmetic rates of return for each major asset class included in PFRS’s target asset allocation as of June 30, 2017 are summarized in the following table:

<u>Asset Class</u>	<u>Target Allocation</u>	<u>Long-Term Expected Real Rate of Return</u>
Absolute Return/Risk Mitigation	5.00%	5.51%
Cash	5.50%	1.00%
U.S. Treasuries	3.00%	1.87%
Investment grade credit	10.00%	3.78%
Public High Yield	2.50%	6.82%
Global Diversified Credit	5.00%	7.10%
Credit Oriented Hedge Funds	1.00%	6.60%
Debt Related Private Equity	2.00%	10.63%
Debt Related Real Estate	1.00%	6.61%
Private Real Asset	2.50%	11.83%
Equity Related Real Estate	6.25%	9.23%
U.S. Equity	30.00%	8.19%
Non-U.S. Developed Markets Equity	11.50%	9.00%
Emerging Markets Equity	6.50%	11.64%
Buyouts/Venture Capital	8.25%	13.08%
	<hr style="border-top: 1px solid black;"/>	
	<u>100.00%</u>	

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 8. Pension Obligations (continued):

B. Police and Firemen's Retirement System (PFRS) (continued):

Discount Rate - The discount rate used to measure the total pension liability was 6.14% as of June 30, 2017. The single blended discount rate was based on long-term expected rate of return on pension plan investments of 7.00%, and a municipal bond rate of 3.58% as of June 30, 2017 based on the Bond Buyer Go 20-Bond Municipal Bond Index, which includes tax-exempt general obligation municipals bonds with an average rating of AA/Aa or higher. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made based on the contribution rate in the most recent fiscal year. The State employer contributed 40% of the actuarially determined contributions and the local employers contributed 100% of their actuarially determined contributions. Based on those assumptions, the plan's fiduciary net position was projected to be available to make projected future benefit payments of current plan members through 2057. Therefore, the long-term expected rate of return on plan investments was applied to projected benefit payments through 2057 and the municipal bond rate was applied to projected benefit payments after that date in determining the total pension liability.

Sensitivity of the Borough's proportionate share of the Net Pension Liability to Changes in the Discount Rate - The following presents the Borough's proportionate share of the net pension liability calculated using the discount rate as disclosed above, as well as what the Borough's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (5.14%) or 1-percentage-point higher (7.14%) than the current rate:

	1% Decrease (5.14%)	Current Discount Rate (6.14%)	1% Increase (7.14%)
Borough's Proportionate Share of the Net Pension Liability	\$ 9,296,919	\$ 7,056,044	\$ 5,214,910
State of New Jersey's Proportionate Share of Net Pension Liability associated with the Borough	1,041,333	790,336	584,114
	\$ 10,338,252	\$ 7,846,380	\$ 5,799,024

Related Party Investments - The Division of Pensions and Benefits does not invest in securities issued by the Borough.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 9: Other Post Employment Benefits

Plan Description

The Borough contributes to the State Health Benefits Program (S.H.B.P.), a cost-sharing, multiple employer defined benefit post-employment healthcare plan administered by the State of New Jersey Division of Pensions and Benefits. S.H.B.P. was established in 1961 under *N.J.S.A.52:14-17.25 et seq.*, to provide health benefits to State employees, retirees, and their dependents. Rules governing the operation and administration of the program are found in Title 17, Chapter 9 of the New Jersey Administrative Code. S.H.B.P. provides medical, prescription drugs, mental health/substance abuse, and Medicare Part B reimbursement to retirees and their covered dependents.

The S.H.B.P. was extended to employees, retirees, and dependents of participating local public employers in 1964. Local employers must adopt a resolution to participate in the S.H.B.P.

All employees of the Borough who have completed twenty-five (25) years of employment have the option, upon retirement, of retaining all of the health/medical benefits provided. The cost of retirees' health care benefits is recognized as an expenditure when claims are paid. During 2017, the Borough paid \$180,116.58 for those costs.

The State Health Benefits Commission is the executive body established by statute to be responsible for the operation of the S.H.B.P. The State of New Jersey Division of Pensions and Benefits issues a publicly available financial report that includes financial statements and required supplementary information for the S.H.B.P. That report may be obtained by writing to: State of New Jersey Division of Pensions and Benefits, P.O. Box 295, Trenton, NJ 08625-0295 or by visiting their website at www.state.nj.us/treasury/pensions/.

Funding Policy

Participating employers are contractually required to contribute based on the amount of premiums attributable to their retirees. Post-retirement medical benefits under the plan have been funded on a pay-as-you-go basis since 1994. Prior to 1994, medical benefits were funded on an actuarial basis.

Contributions to pay for the health premiums of participating retirees in the S.H.B.P. are billed to the Borough on a monthly basis. The Borough funds these benefits on a pay-as-you-go basis and therefore does not record accrued expenses related to these benefits.

The Borough contributions to SHBP for the years ended December 31, 2017 and 2016 were \$180,116.58 and \$182,125.22, which equaled the required contributions for each year. There were 17 and 15 retired participants eligible at December 31, 2017 and 2016.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 10. Interfunds

The following interfunds remained as of December 31, 2017:

Fund	Interfund Receivable	Interfund Payable
Current Fund	\$ -	\$ 76,591.98
Federal and State Grant Fund	<u>76,591.98</u>	<u>-</u>
	<u>\$ 76,591.98</u>	<u>\$ 76,591.98</u>

The interfund receivables and payables above predominately resulted from payment made by certain funds on behalf of other funds. All interfund balances are expected to be repaid within one year.

The purpose of interfund transfers were for the liquidation of prior year interfund receivables and payables and for payments made on behalf of other funds.

The summary of interfund transfers follows:

Fund	Transfers In	Transfers Out
Current Fund	\$ -	\$ 33,328.43
Grant Fund	<u>33,328.43</u>	<u>-</u>
	<u>\$ 33,328.43</u>	<u>\$ 33,328.43</u>

Note 11. Deferred Charges to be Raised in Succeeding Budgets

Certain expenditures are required to be deferred to budgets of succeeding years. At December 31, 2017, the Borough did not have any deferred charges.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 12. Local District School and Regional High School Taxes

Regulations provide for deferral of not more than 50% of the annual levy when school taxes are raised for a school year and have not been requisitioned by the school district.

The Borough has elected to defer school taxes as follows:

	Local District School Tax		Regional High School Tax	
	<u>2017</u>	<u>2016</u>	<u>2017</u>	<u>2016</u>
Balance of Tax	\$ 4,185,696.00	\$ 3,719,741.00	\$ 2,793,425.50	\$ 2,669,808.00
Deferred	<u>2,775,000.00</u>	<u>2,775,000.00</u>	<u>2,100,000.00</u>	<u>2,100,000.00</u>
Tax Payable	<u>\$ 1,410,696.00</u>	<u>\$ 944,741.00</u>	<u>\$ 693,425.50</u>	<u>\$ 569,808.00</u>

Note 13. Capital Debt

The Local Bond Law governs the issuance of bonds and notes to finance general municipal capital expenditures. Bonds are retired in serial installments within the statutory period of usefulness. Bonds issued by the Borough are general obligation bonds, backed by the full faith and credit of the Borough. Bond anticipation notes are issued to temporarily finance capital projects, prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding one year. All such notes must be paid no later than the tenth anniversary of the date of the original note. The State of New Jersey also prescribes that on or before the third anniversary date of the original note a payment of at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid. A second legal installment must be paid if the notes are to be renewed beyond the fourth anniversary date of the original issuance and so on. Tax anticipation notes are issued if the cash on hand is not sufficient to carry on normal operations of the Borough at any time during the year. Such notes are authorized by a resolution adopted by the governing body.

	<u>2017</u>	<u>2016</u>	<u>2015</u>
<u>Issued</u>			
General:			
Bonds, Notes and Loans	\$ <u>7,535,500.00</u>	\$ <u>7,816,250.00</u>	\$ <u>7,330,850.00</u>
Total Issued	<u>7,535,500.00</u>	<u>7,816,250.00</u>	<u>7,330,850.00</u>
Less:			
Reserve To Pay Debt Service	<u>180,000.00</u>	<u>-</u>	<u>-</u>
Net Debt Issued	<u>7,355,500.00</u>	<u>7,816,250.00</u>	<u>7,330,850.00</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 13. Capital Debt (continued)

Authorized But Not Issued

General:

Bonds and Notes	691,000.28	1,034,175.77	2,042,656.44
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Net Bonds and Notes Issued and
Authorized But Not Issued

\$ 8,046,500.28	\$ 8,850,425.77	\$ 9,373,506.44
-----------------	-----------------	-----------------

Summary of Statutory Debt Condition - Annual Debt Statement

The summarized statement of debt condition which follows is prepared in accordance with the required method of setting up the Annual Debt Statement and indicates a statutory net debt of 0.698%.

	<u>Gross Debt</u>	<u>Deductions</u>	<u>Net Debt</u>
Local District School	\$ 1,370,000.00	\$ 1,370,000.00	-
Regional School	700,405.98	700,405.98	-
General	8,226,500.28	180,000.00	\$ 8,046,500.28
	\$ 10,296,906.26	\$ 2,250,405.98	\$ 8,046,500.28

Net Debt \$8,046,500.28 divided by Equalized Valuation Basis per N.J.S.A. 40A:2-2 as amended, \$1,151,979,079.33 = 0.698%

Borrowing Power Under N.J.S. 40A:2-6 as Amended

3.5% of Equalized Valuation Basis (Municipal)	\$ 40,319,267.78
Less: Net Debt	8,046,500.28

Remaining Borrowing Power	\$ 32,272,767.50
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The Borough's long-term debt consisted of the following at December 31, 2017:

A. Serial Bonds Payable

Schedule of Annual Debt Service for Principal and Interest for the next five (5) years and increments thereafter for Bonded Debt Issued and Outstanding:

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 13. Capital Debt (continued)

<u>GENERAL DEBT</u>			
<u>Year</u>	<u>Principal</u>	<u>Interest</u>	<u>Interest</u>
2018	\$ 691,000.00	\$ 192,882.50	\$ 883,882.50
2019	717,000.00	160,117.50	877,117.50
2020	748,000.00	129,042.50	877,042.50
2021	742,000.00	95,882.50	837,882.50
2022	540,000.00	62,825.00	602,825.00
2023-2025	880,000.00	76,343.78	956,343.78
Total	<u>\$ 4,318,000.00</u>	<u>\$ 717,093.78</u>	<u>\$ 5,035,093.78</u>

B. Bond Anticipation Notes

The Borough issues bond anticipation notes to temporarily fund various capital projects prior to the issuance of serial bonds. The term of the notes cannot exceed one year but the notes may be renewed from time to time for a period not exceeding ten years. All such notes must be paid no later than the tenth anniversary of the date of the original note. The State of New Jersey also prescribes that, on or before the third anniversary date of the original note, a payment of an amount at least equal to the first legally payable installment of the bonds in anticipation of which such notes were issued be paid or retired. Legal installments must be paid if the notes are to be renewed beyond the third anniversary date of the original issuance.

At December 31, 2017, the Borough had the following bond anticipation notes:

<u>Issued</u>	<u>Description</u>	<u>Maturity</u>	<u>Interest Rate</u>	<u>Ousting</u>
12/14/2017	Improvements to Blade Run	12/14/2018	1.39%	\$ 130,000.00
12/14/2017	Acquisition of Fire Apparatus	12/14/2018	1.39%	380,000.00
12/14/2017	Purchase of Fire Equipment	12/14/2018	1.39%	36,000.00
12/14/2017	Improvements to Various Roads	12/14/2018	1.39%	190,000.00
12/14/2017	Fire Equipment	12/14/2018	1.39%	55,000.00
12/14/2017	DPW Equipment	12/14/2018	1.39%	54,000.00
12/14/2017	Ave at the Commons	12/14/2018	1.39%	820,000.00
12/14/2017	Improvements to Various Roads	12/14/2018	1.39%	217,500.00
12/14/2017	Acquisition of Ambulance	12/14/2018	1.39%	135,000.00
12/14/2017	Acquisition of Ladder Truck	12/14/2018	1.39%	900,000.00
12/14/2017	Improvements to Various Roads	12/14/2018	1.39%	180,000.00
12/14/2017	Acquisition of Street Sweeper	12/14/2018	1.39%	60,000.00
12/14/2017	Acquisition of DPW Equipment	12/14/2018	1.39%	60,000.00
				<u>\$ 3,217,500.00</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 13. Capital Debt (continued)

C. Bonds and Notes Authorized But Not Issued

At December 31, 2017, the Borough of Shrewsbury had \$691,000.28 authorized but not issued bonds and notes.

D. Changes in Outstanding Debt

During the fiscal year ended December 31, 2017 the following changes occurred in capital debt:

	December 31, 2016	Accrued/ Increases	Retired/ Decreases	December 31, 2017	Due Within One Year
General Capital Fund:					
General Serial Bonds	\$ 4,996,000.00	\$ -	\$ (678,000.00)	\$ 4,318,000.00	\$ 691,000.00
Bond Anticipation Notes	2,820,250.00	3,217,500.00	(2,820,250.00)	3,217,500.00	3,217,500.00
Authorized but Not Issued	1,034,175.77	600,400.00	(943,575.49)	691,000.28	-
Total General Capital	<u>\$ 8,850,425.77</u>	<u>\$ 3,817,900.00</u>	<u>\$ (4,441,825.49)</u>	<u>\$ 8,226,500.28</u>	<u>\$ 3,908,500.00</u>

Note 14. Compensated Absences

As discussed in Note 1 and in accordance with accounting principles prescribed by the State of New Jersey, the cash basis of accounting is followed for recording the Borough's liability related to unused sick pay. Full-time employees are entitled to 15 working days of sick leave per calendar year. Unused sick leave will be accumulated to the employee's credit. However, no employee shall be allowed to accumulate more than 180 days. The current cost of such unpaid compensation would approximate \$327,538.34 at December 31, 2017. In accordance with New Jersey principles, this amount is not reported as an expenditure or liability in the accompanying financial statements.

Note 15. New Jersey Unemployment Compensation Insurance

The Borough has elected to fund its New Jersey Unemployment Compensation Insurance under the "Reimbursement Method". Under this plan, the Borough is required to reimburse the New Jersey Unemployment Trust Fund, dollar-for-dollar, for unemployment benefits paid to its former employees who were laid off or furloughed and charged to its account with the State. The Borough is billed quarterly for amounts due to the State. The following is a summary of Borough contributions, reimbursements to the State for benefits paid and the ending balance of the Borough's trust fund for the current and previous two years:

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 15. New Jersey Unemployment Compensation Insurance (continued)

<u>Fiscal Year</u>	<u>Borough Contributions</u>	<u>Amount Reimbursed</u>	<u>Ending Balance</u>
2017	\$ 49.18	\$ 136.50	\$ 14,019.88
2016	49.60	142.50	14,107.20
2015	49.59	-	14,200.10

Note 16. Risk Management

The Borough is exposed to various risks of loss related to torts, theft of, damage to and destruction of assets; error and omission, injuries to employees; and natural disaster. The Borough is a member of the Monmouth County Municipal Joint Insurance Fund. The joint insurance pool is both an insured and self-administered group of municipalities established for the purpose of insuring against property damage, general liability, motor vehicles and equipment liability and workmen's compensation. The Joint Insurance Fund will be self-sustaining through member premiums. The Joint Insurance Fund participates in the Municipal Excess Liability Program which has a contract for excess liability insurance for property.

Note 17. Litigation

There are actions which have been instituted against the Borough which are either in the discovery stage or whose final outcome cannot be determined at the present time. In the opinion of the administration, the amount of ultimate liability with respect to these actions will not materially affect the financial position of the Borough.

Note 18. Tax Abatements

The Borough of Shrewsbury is authorized by the Long Term Tax Exemption Law, N.J.S.A. 40A:20-1 et seq. (hereinafter "LTTE Law"), the New Jersey Housing and Mortgage Financing Act Law of 1983, N.J.S.A. 55:14K-1 et seq. (hereinafter "HMFA Law") and various resolution and ordinances of the Borough, to enter into property tax abatement agreements for the purpose of attracting affordable housing. Generally, affordable housing projects where 100% of the dwelling units are deed-restricted as affordable housing to low or moderate income household and which are financed by mortgages from NJ HMFA are eligible for tax abatements with the Borough under the Affordable Housing Abatement Program.

For the year ended December 31, 2017, the Borough abated property taxes totaling \$210,395.81 under this program:

Recipient	Purpose	Amount Abated	Pilot Billings
Meridian Housing & Rehabilitation	Affordable Housing	\$ 210,395.81	\$ 40,000.00
		<u>\$ 210,395.81</u>	<u>\$ 40,000.00</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 19. Length of Service Awards Program

The Borough's length of service awards program ("LOSAP") is reported in the Borough's trust fund statements of Assets, Liabilities, Reserves and Fund Balance - Regulatory Basis. The LOSAP provides tax deferred income benefits to active volunteer firefighters and emergency medical personnel.

The tax deferred income benefits for the active volunteer firefighters and emergency medical personnel serving the residents of the Borough come from contributions made solely by the governing body of the Borough, on behalf of those volunteers who meet the criteria of a plan created by that governing body. Participants should refer to the Plan agreement for a more complete description of the Plan's provisions.

Contributions - If an active member meets the active service requirement, a length of service awards program must provide as a benefit a maximum contribution of \$1,150.00 per year. While the maximum amount is established by statute, it is subject to periodic increases that are related to the consumer price index (N.J.S.A. 40A:14-185(f)). The Division of Local Government Services of the State of New Jersey will issue the permitted maximum annually. The Borough elected to contribute \$1,150.00 for the year ended December 31, 2017 per eligible volunteer, into the Plan. During the year ended December 31, 2017, the Borough contributed a total of \$35,650.00 to the plan. Participants direct the investment of the contributions into various investment options offered by the Plan. The Borough has no authorization to direct investment contributions on behalf of eligible volunteers nor has the ability to purchase or sell investment options offered by the Plan. The types of investment options, and the administering of such investments, rests solely with the plan administrator.

Participant Accounts - Each participant's account is credited with the Borough's contribution and Plan earnings, and charged with administrative expenses. The benefit to which a participant is entitled is the benefit that can be provided from the participant's vested account. The Borough has placed the amounts deferred, including earnings, in a trust maintained by a third-party administrator for the exclusive benefit of the plan participants and their beneficiaries. Such funds, although subject to the claims of the Borough's creditors until distributed as benefit payments, are not available for funding the operations of the Borough. The funds may also be used to pay the administrative fees charged by the Plan Administrator. Lincoln Financial Group ("Plan Administrator"), an approved Length of Service Awards Program provider, is the administrator of the Plan. The Borough's practical involvement in administering the Plan is essentially limited to verifying the eligibility of each participant and remitting the funds to the Plan Administrator.

Vesting - Benefits, plus actual earnings thereon, are one hundred percent (100%) vested after five (5) years of service.

Payment of Benefits - Upon retirement or disability, participants may select various payout options, which include lump sum, periodic, or annuity payments. In the case of death, with certain exceptions, any amount invested under the participant's account is paid to the beneficiary or the participant's estate. In the event of an unforeseeable emergency, as outlined in the Plan document, a participant or a beneficiary entitled to vested accumulated deferrals may request the local plan administrator to payout a portion of vested accumulated deferrals. During the year ended December 31, 2017 payouts made to vested participants totaled \$21,416.11.

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY**

**NOTES TO FINANCIAL STATEMENTS (continued):
FOR THE YEAR ENDED DECEMBER 31, 2017**

Note 19. Length of Service Awards Program (continued)

Forfeited Accounts – During the year ended December 31, 2017, forfeited non-vested accounts totaled \$0. The forfeited accounts were forfeited to the Borough.

Plan Information - Additional information about the Borough's length of service awards program can be obtained by contacting the Plan Administrator.

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SUPPLEMENTARY SCHEDULES

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CURRENT FUND

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**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF CASH RECEIPTS AND DISBURSEMENTS - COLLECTOR/TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		\$ 3,460,120.54
Increased By Receipts:		
Taxes Receivable	24,521,244.67	
Revenue Accounts Receivable	1,199,172.92	
Miscellaneous Revenue Not Anticipated	79,374.28	
Due From:		
State of New Jersey for Senior Citizens' and Veterans' Deductions	29,500.00	
Cancel Stale Checks	379.46	
Tax Overpayments	1,693.21	
Prepaid Taxes	1,916,467.14	
Due To State of New Jersey - Marriage License Fees	425.00	
Reserve for:		
Police Receipts	310.15	
Tax Sale	1,844.10	
FEMA	95,227.86	
Grants Receivable	40,730.12	
Grants - Unappropriated	47,432.20	
	<u>27,933,801.11</u>	<u>27,933,801.11</u>
		31,393,921.65
Decreased By Disbursements:		
Current Budget Appropriations	8,240,112.12	
2016 Appropriation Reserves	219,327.51	
Accounts Payable	280.00	
County Taxes	3,420,139.60	
Tax Overpayments	1,693.21	
Regional High School Tax	5,463,232.50	
Local District School Tax	7,694,437.00	
Municipal Open Space Tax	115,817.58	
Due To State of New Jersey - Marriage License Fees	525.00	
Reserve for:		
Tax Appeals	24,124.45	
FEMA	196,968.18	
Tax Redemption	6,630.88	
Codification	2,780.70	
Wardell House	102,420.00	
Grants - Appropriated	153,011.89	
	<u>25,641,500.62</u>	<u>25,641,500.62</u>
Balance, December 31, 2017		<u><u>\$ 5,752,421.03</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF CHANGE FUND
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2017 & 2016

\$ 270.00

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF DUE FROM/(TO) STATE OF NEW JERSEY FOR
SENIOR CITIZENS' AND VETERANS' DEDUCTIONS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		\$ -
Increased By:		
Senior Citizens' Deductions Per Tax Billing	500.00	
Veterans' Deductions Per Tax Billing	28,000.00	
Veterans' Deductions Allowed	<u>1,250.00</u>	
		<u>29,750.00</u>
		29,750.00
Decreased By:		
Cash Receipts	29,500.00	
Veterans' Deductions Disallowed	<u>750.00</u>	
		<u>30,250.00</u>
Balance, December 31, 2017		<u><u>\$ (500.00)</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF TAXES RECEIVABLE AND ANALYSIS OF PROPERTY TAX LEVY
FOR THE YEAR ENDED DECEMBER 31, 2017**

<u>Year</u>	Balance December 31, <u>2016</u>	2017 <u>Levy</u>	Added <u>Taxes</u>	<u>2016</u> Collections	<u>2017</u> Collections	Senior Citizens' and Veterans' Deductions Allowed/ (Disallowed)	Transfer To Liens	Cancelled	Balance December 31, <u>2017</u>
2016	\$ 168,153.67	\$ -	\$ 79,366.31	\$ -	\$ 168,153.67	\$ -	\$ -	\$ -	\$ -
2017	-	24,546,098.06	79,366.31	134,644.46	24,353,091.00	29,000.00	8.54	(1,473.09)	110,193.46
	\$ 168,153.67	\$ 24,546,098.06	\$ 79,366.31	\$ 134,644.46	\$ 24,521,244.67	\$ 29,000.00	\$ 8.54	\$ (1,473.09)	\$ 110,193.46

Analysis of 2017 Property Tax Levy

Tax Yield:		
General Purpose Tax	\$ 24,546,098.06	
Added Taxes (54:4-63 et seq.)	<u>79,366.31</u>	<u>\$ 24,625,464.37</u>
Tax Levy:		
Regional High School Taxes	\$ 5,586,850.00	
Local District School Taxes	8,160,392.00	
Municipal Open Space Tax	115,817.58	
County Tax	\$ 3,012,073.79	
County Library Tax	211,040.10	
County Open Space Fund Tax	176,937.09	
Added/Omitted County Taxes	<u>11,009.23</u>	<u>3,411,060.21</u>
Local Taxes for Municipal Purposes	7,280,243.65	
Add: Additional Taxes Levied	<u>71,100.93</u>	<u>7,351,344.58</u>
		<u>\$ 24,625,464.37</u>

**BOROUGH OF SHREWSBURY
 COUNTY OF MONMOUTH, NEW JERSEY
 CURRENT FUND
 SCHEDULE OF TAX TITLE LIENS RECEIVABLE
 FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ 583.03
Increased By:	
Transfer From Taxes Receivable	8.54
	<u>8.54</u>
Balance, December 31, 2017	<u>\$ 591.57</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF REVENUE ACCOUNTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Balance December 31, <u>2016</u>	Accrued in <u>2017</u>	<u>Collected</u>	Balance December 31, <u>2017</u>
Licenses:				
Alcoholic Beverages	\$ -	\$ 5,040.00	\$ 5,040.00	\$ -
Other	-	36,691.00	36,691.00	-
Fees and Permits	-	115,987.74	115,987.74	-
Fines and Costs:				
Municipal Court	11,055.31	199,317.41	195,014.39	15,358.33
Interest and Costs on Taxes	-	49,263.15	49,263.15	-
Interest on Investments	-	18,567.91	18,567.91	-
Cable Franchise Fee	-	72,354.81	72,354.81	-
Mobile Tower Fee	-	41,204.04	41,204.04	-
Payment in Lieu of Taxes	-	40,000.00	40,000.00	-
Energy Receipts Tax	-	381,641.00	381,641.00	-
Uniform Construction Code	-	199,271.00	199,271.00	-
Shared Services- Shrew Twp. Fire	-	10,000.00	10,000.00	-
	<u>\$ 11,055.31</u>	<u>\$ 1,203,475.94</u>	<u>\$ 1,199,172.92</u>	<u>\$ 15,358.33</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF 2016 APPROPRIATION RESERVES - REGULATORY ACCOUNTING BASIS"
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Balance December 31, <u>2016</u>	<u>Encumbered</u>	Balance After <u>Modification</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
GENERAL GOVERNMENT					
General Administration:					
Salaries and Wages	\$ 360.52	\$ -	\$ 360.52	\$ -	\$ 360.52
Other Expenses	157.42	-	157.42	21.36	136.06
Local Ethics Board:					
Other Expenses	50.00	-	50.00	-	50.00
Mayor and Council:					
Other Expenses	2,373.79	234.93	2,608.72	234.93	2,373.79
Municipal Clerk:					
Salaries and Wages	1,928.27	-	1,928.27	-	1,928.27
Other Expenses	7,840.04	3,755.58	10,595.62	6,366.22	4,229.40
Printing	4.56	741.59	1,746.15	1,703.81	42.34
Financial Administration (Treasury):					
Salaries and Wages	11.05	-	11.05	-	11.05
Other Expenses	4,416.27	384.17	4,800.44	469.30	4,331.14
Audit Services					
Audit Services	1,000.00	-	1,000.00	-	1,000.00
Revenue Administration (Tax Collection):					
Salaries and Wages	3.25	-	3.25	-	3.25
Other Expenses	4.33	486.61	490.94	486.61	4.33
Tax Assessment Administration:					
Other Expenses	773.10	-	773.10	-	773.10
Legal Services (Legal Department):					
Salaries and Wages	0.85	-	0.85	-	0.85
Other Expenses	288.71	3,545.58	14,834.29	14,530.55	303.74
Engineering Services:					
Other Expenses	23,527.75	-	9,527.75	903.50	8,624.25
LAND USE ADMINISTRATION					
Planning Board:					
Salaries and Wages	240.85	-	240.85	-	240.85
Other Expenses	18.75	-	18.75	-	18.75
Zoning Officer:					
Salaries and Wages	0.61	-	0.61	-	0.61
Other Expenses	9.85	18.15	28.00	18.15	9.85
CODE ENFORCEMENT AND ADMINISTRATION					
Uniform Construction Code Enforcement:					
Salaries and Wages	9,402.01	-	9,402.01	-	9,402.01
Other Expenses	1,405.26	198.72	1,603.98	198.72	1,405.26
Building Inspector:					
Salaries and Wages	24.12	-	24.12	-	24.12
Code Enforcement Official:					
Salaries and Wages	1,006.64	-	1,006.64	709.80	296.84

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF 2016 APPROPRIATION RESERVES - REGULATORY ACCOUNTING BASIS"
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Balance December 31, <u>2016</u>	<u>Encumbered</u>	Balance After <u>Modification</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
Other Expenses	202.77	-	202.77	-	202.77
INSURANCE					
Other Insurance	27.89	10.00	237.89	180.00	57.89
Waiver of Insurance	-	-	20,800.00	15,000.00	5,800.00
Unemployment	250.00	-	250.00	-	250.00
Employee Group Insurance	11,876.96	928.18	12,605.14	928.18	11,676.96
PUBLIC SAFETY					
Police Department:					
Salaries and Wages	88,835.90	-	50,835.90	1,896.84	48,939.06
Other Expenses	13,604.20	23,319.63	36,923.83	26,887.79	10,036.04
OSHA	-	2,222.00	2,222.00	2,222.00	-
Office of Emergency Management:					
Other Expenses	3,044.95	24.52	3,069.47	24.52	3,044.95
First Aid Organization - Contribution					
Other Expenses	5,862.71	3,592.70	9,455.41	3,912.96	5,542.45
Fire Protection Official:					
Salaries and Wages	0.05	-	0.05	-	0.05
Fire Marshall:					
Salaries and Wages	130.31	-	130.31	-	130.31
Other Expenses	189.63	150.75	340.38	150.75	189.63
Fire Company:					
Other Expenses	1,192.47	3,557.17	4,749.64	3,549.17	1,200.47
Occupational Safety Law (P.L. 1983, Ch. 516):					
OSHA - Fire Company Other Expenses	142.62	2,857.38	3,000.00	3,000.00	-
OSHA - First Aid Other Expenses	2,977.24	-	2,977.24	2,977.24	-
PUBLIC WORKS					
Streets and Road Maintenance:					
Salaries and Wages	86,284.88	-	62,484.88	321.20	62,163.68
Other Expenses	7,714.35	6,525.76	14,240.11	9,393.91	4,846.20
OSHA Other Expense	-	120.00	120.00	-	120.00
Vehicle Maintenance	6,895.10	6,136.88	13,031.98	7,217.47	5,814.51
Shade Tree Commission:					
Salaries and Wages	600.00	-	600.00	-	600.00
Other Expenses	180.49	2,395.50	2,575.99	2,575.50	0.49
Buildings and Grounds:					
Salaries and Wages	384.21	-	384.21	-	384.21
Other Expenses	62.05	5,434.94	14,496.99	12,716.99	1,780.00
NJDES Storm water Permit	8,291.50	-	8,291.50	-	8,291.50
Municipal Court:					

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF 2016 APPROPRIATION RESERVES - REGULATORY ACCOUNTING BASIS"
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Balance December 31, <u>2016</u>	<u>Encumbered</u>	Balance After <u>Modification</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
Salaries and Wages	1,134.14	-	1,134.14	324.72	809.42
Other Expenses	288.53	985.22	1,273.75	985.22	288.53
HEALTH AND HUMAN SERVICES					
Public Health Services (Board of Health):					
Salaries and Wages	64.51	-	64.51	-	64.51
Other Expenses	142.75	-	142.75	-	142.75
OSHA Other Expenses	1,000.00	-	1,000.00	-	1,000.00
Environmental Health Services:					
Salaries and Wages	35.00	-	35.00	-	35.00
Other Expenses	900.00	-	900.00	-	900.00
Animal Control Services:					
Other Expenses	50.00	-	50.00	-	50.00
RECREATION AND EDUCATION					
Recreation Services and Programs:					
Salaries and Wages	255.90	-	255.90	-	255.90
Senior Citizens	-	1,102.63	1,102.63	1,102.63	-
Miscellaneous Other Expenses	3,332.06	10,754.46	14,086.52	11,833.53	2,252.99
Maintenance of Parks:					
Other Expenses	10.34	852.08	5,862.42	4,544.58	1,317.84
UNCLASSIFIED					
Utility Expenses and Bulk Purchases:					
Electricity	20,656.52	4,281.17	24,937.69	9,143.24	15,794.45
Street Lighting	3,902.73	7,184.13	11,086.86	10,962.21	124.65
Telephone (excluding telephone acquisition)	8,577.25	125.68	8,702.93	854.74	7,848.19
Water	6,777.59	-	6,777.59	-	6,777.59
Fire Hydrant Service	854.98	8,296.32	9,151.30	8,296.32	854.98
Gas (natural or propane)	12,319.48	2,230.00	14,549.48	2,422.88	12,126.60
Fuel Oil	21,179.53	-	21,179.53	1,453.25	19,726.28
Cellular Telephone	4,804.34	938.94	5,743.28	2,109.69	3,633.59
Gasoline	23,879.86	1,276.80	25,156.66	1,276.80	23,879.86
Landfill/Solid Waste Disposal Costs	17,863.84	6,762.75	24,626.59	14,891.97	9,734.62
Accumulated Leave Compensation:					
Salaries and Wages	417.84	-	30,417.84	30,000.00	417.84
Salary and Wage Adjustment Program:					
Salaries and Wages	500.00	-	500.00	-	500.00
Contingent	9,243.11	81.40	9,324.51	528.26	8,796.25
LOSAP	3,450.00	-	3,450.00	-	3,450.00
Statutory Expenditures:					

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF 2016 APPROPRIATION RESERVES - REGULATORY ACCOUNTING BASIS"
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Balance December 31, <u>2016</u>	<u>Encumbered</u>	Balance After <u>Modification</u>	Paid or <u>Charged</u>	Balance <u>Lapsed</u>
Contribution To:					
Social Security System (O.A.S.I.)	13,085.62	-	13,085.62	-	13,085.62
PUBLIC AND PRIVATE PROGRAMS					
OFFSET BY REVENUES					
Matching Funds - For Grants	500.00	-	500.00	-	500.00
	<hr/>				
Total General Appropriations	\$ 448,824.20	\$ 111,512.32	\$ 560,336.52	\$ 219,327.51	\$ 341,009.01
	<hr/>				

**BOROUGH OF SHREWSBURY
 COUNTY OF MONMOUTH, NEW JERSEY
 CURRENT FUND
 SCHEDULE OF ACCOUNTS PAYABLE
 FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$	280.00
Decreased By:		
Cash Disbursements		280.00
		280.00
Balance, December 31, 2017	\$	-

**BOROUGH OF SHREWSBURY
 COUNTY OF MONMOUTH, NEW JERSEY
 CURRENT FUND
 SCHEDULE OF TAX OVERPAYMENTS
 FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$	-
Increased By:		
Overpayments Created		<u>1,693.21</u>
		1,693.21
Decreased By:		
Cash Disbursements		<u>1,693.21</u>
		1,693.21
Balance, December 31, 2017	\$	<u><u>-</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF PREPAID TAXES
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		\$ 134,644.46
Increased By:		
Cash Receipts:		
Collection of 2018 Taxes		<u>1,916,467.14</u>
		2,051,111.60
Decreased By:		
Cancelled to Operations	5.60	
Amount Applied To 2017 Taxes Receivable	<u>134,644.46</u>	
		<u>134,650.06</u>
Balance, December 31, 2017		<u><u>\$ 1,916,461.54</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF COUNTY TAXES PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		\$ 20,088.62
Increased By:		
2017 Tax Levy:		
County Tax	3,012,073.79	
County Library Tax	211,040.10	
County Open Space Fund Tax	176,937.09	
Due County for Added Taxes	<u>11,009.23</u>	
		<u>3,411,060.21</u>
		3,431,148.83
Decreased By:		
Cash Disbursements		<u>3,420,139.60</u>
Balance, December 31, 2017		<u><u>\$ 11,009.23</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF REGIONAL HIGH SCHOOL TAX PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		
School Tax Payable	\$ 569,808.00	
School Tax Deferred	<u>2,100,000.00</u>	
		\$ 2,669,808.00
Increased By:		
Levy (School Year July 1, 2017 to June 30, 2018)		<u>5,586,850.00</u>
		8,256,658.00
Decreased By:		
Cash Disbursements		<u>5,463,232.50</u>
Balance, December 31, 2017		
School Tax Payable	\$ 693,425.50	
School Tax Deferred	<u>2,100,000.00</u>	
		<u>\$ 2,793,425.50</u>
 <u>2017 Liability for Regional High School Tax</u>		
Tax Payable, December 31, 2017		\$ 693,425.50
Tax Paid		<u>5,463,232.50</u>
		6,156,658.00
Less:		
Tax Payable, December 31, 2016		<u>569,808.00</u>
Amount Charged To 2017 Operations		<u>\$ 5,586,850.00</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF LOCAL DISTRICT SCHOOL TAX PAYABLE
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		
School Tax Payable	\$ 944,741.00	
School Tax Deferred	<u>2,775,000.00</u>	
		\$ 3,719,741.00
Increased By:		
Levy (School Year July 1, 2017 to June 30, 2018)		<u>8,160,392.00</u>
		11,880,133.00
Decreased By:		
Cash Disbursements		<u>7,694,437.00</u>
Balance, December 31, 2017		
School Tax Payable	\$ 1,410,696.00	
School Tax Deferred	<u>2,775,000.00</u>	
		<u>\$ 4,185,696.00</u>
 <u>2017 Liability for Local District School Tax</u>		
Tax Payable, December 31, 2017		\$ 1,410,696.00
Tax Paid		<u>7,694,437.00</u>
		9,105,133.00
Less:		
Tax Payable, December 31, 2016		<u>944,741.00</u>
Amount Charged To 2017 Operations		<u>\$ 8,160,392.00</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF DUE TO TRUST FUND - OPEN SPACE
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ -
Increased By:	
Tax Levy	<u>115,817.58</u>
	115,817.58
Decreased By:	
Cash Disbursements	<u>115,817.58</u>
Balance, December 31, 2017	<u><u>\$ -</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF RESERVE FOR FEMA
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ 141,248.01
Increased By:	
Cash Receipts	<u>95,227.86</u>
	236,475.87
Decreased By:	
Cash Disbursements	<u>196,968.18</u>
Balance, December 31, 2017	<u><u>\$ 39,507.69</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF DUE TO STATE OF NEW JERSEY - MARRIAGE LICENSE FEES
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ 150.00
Increased By:	
Cash Receipts	<u>425.00</u>
	575.00
Decreased By:	
Cash Disbursements	<u>525.00</u>
Balance, December 31, 2017	<u><u>\$ 50.00</u></u>

**BOROUGH OF SHREWSBURY
 COUNTY OF MONMOUTH, NEW JERSEY
 CURRENT FUND
 SCHEDULE OF RESERVE FOR STATE TAX APPEALS PENDING
 FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		\$ 25,000.00
Increased By:		
Tax Appeals Pending		<u>25,000.00</u>
		50,000.00
Decreased By:		
Tax Appeals Applied	875.55	
Cash Disbursements	<u>24,124.45</u>	
		<u>25,000.00</u>
Balance, December 31, 2017		<u><u>\$ 25,000.00</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF RESERVE FOR TAX SALE
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ 6,630.88
Increased By:	
Cash Receipts	<u>1,844.10</u>
	8,474.98
Decreased By:	
Cash Disbursements	<u>6,630.88</u>
Balance, December 31, 2017	<u><u>\$ 1,844.10</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF RESERVE FOR WARDELL HOUSE
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	137,711.11
Decreased By:	
Cash Disbursements	<u>102,420.00</u>
Balance, December 31, 2017	<u><u>\$ 35,291.11</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF RESERVE FOR CODIFICATION
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ 15,000.00
Decreased By:	
Cash Disbursements	<u>2,780.70</u>
Balance, December 31, 2017	<u><u>\$ 12,219.30</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
CURRENT FUND
SCHEDULE OF RESERVE FOR POLICE RECEIPTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ -
Increased By:	
Cash Receipts	<u>310.15</u>
Balance, December 31, 2017	<u><u>\$ 310.15</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
STATE AND FEDERAL GRANT FUND
SCHEDULE OF DUE FROM CURRENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		\$ 43,263.55
Increased By:		
Local Matching Funds	98,178.00	
Cash Receipts:		
Grants Receivable	40,730.12	
Grants - Unappropriated	47,432.20	
		186,340.32
		229,603.87
Decreased By:		
Cash Disbursements:		
Grants - Appropriated		153,011.89
Balance, December 31, 2017		\$ 76,591.98

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
STATE AND FEDERAL GRANT FUND
SCHEDULE OF GRANTS RECEIVABLE
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Balance December 31, <u>2016</u>	Increased By Revenue Anticipated <u>2017</u>	Cash <u>Received</u>	Transfer from Unappropriated <u>Grants</u>	Balance December 31, <u>2017</u>
Safe and Secure Communities Program	\$ -	\$ 25,895.00	\$ 25,895.00	\$ -	\$ -
Recycling Tonnage	-	26,363.17	-	26,363.17	-
Body Armor Grant	-	1,783.18	-	1,783.18	-
Alcohol Education Rehabilitation Fund	-	2,115.00	-	2,115.00	-
Clean Communities Program	-	9,511.53	-	9,511.53	-
Drunk Driving Enforcement Fund	-	5,000.18	-	5,000.18	-
ESAA Grant	7,000.00	9,400.00	7,000.00	-	9,400.00
State Police-HMEP Project	7,835.12	27,834.80	7,835.12	-	27,834.80
Community Stew Incentive Program	-	30,000.00	-	-	30,000.00
Bulletproof Vest Grant	-	1,268.03	-	-	1,268.03
	<u>\$ 14,835.12</u>	<u>\$ 139,170.89</u>	<u>\$ 40,730.12</u>	<u>\$ 44,773.06</u>	<u>\$ 68,502.83</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
STATE AND FEDERAL GRANT FUND
SCHEDULE OF RESERVE FOR STATE GRANTS - APPROPRIATED
FOR THE YEAR ENDED DECEMBER 31, 2017**

<u>Grant</u>	Balance December 31, 2016	Transferred From 2017 <u>Appropriations</u>	Paid or <u>Charged</u>	Balance December 31, 2017
Alcohol Education Rehabilitation Fund	\$ 5,337.91	\$ 2,115.00	\$ -	\$ 7,452.91
Safe and Secure Communities Program:				
State Share	-	25,895.00	25,895.00	-
Matching Funds - Borough Share	-	88,778.00	88,778.00	-
Clean Communities Program	22,516.10	9,511.53	14,901.25	17,126.38
Bulletproof Vest	406.87	1,268.03	1,674.90	-
Body Armor Fund	2,496.41	1,783.18	2,898.70	1,380.89
Recycling Tonnage Grant	-	26,363.17	-	26,363.17
Community Stew Incentive Program	-	30,000.00	-	30,000.00
ESAA Grant:				
State Share	-	9,400.00	-	9,400.00
Matching Funds - Borough Share	-	9,400.00	-	9,400.00
State Police - HMEP Project	-	27,834.80	16,723.14	11,111.66
Drunk Driving Enforcement Fund	-	5,000.18	2,140.90	2,859.28
	<u>\$ 30,757.29</u>	<u>\$ 237,348.89</u>	<u>\$ 153,011.89</u>	<u>\$ 115,094.29</u>

Grants Appropriated

\$ 139,170.89

Local Match

98,178.00\$ 237,348.89

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
STATE AND FEDERAL GRANT FUND
SCHEDULE OF RESERVE FOR STATE GRANTS - UNAPPROPRIATED
FOR THE YEAR ENDED DECEMBER 31, 2017**

<u>Grant</u>	Balance December 31, <u>2016</u>	Cash <u>Received</u>	Grants <u>Appropriated</u>	Balance December 31, <u>2017</u>
Alcohol Education Rehabilitation Fund	\$ 2,115.10	\$ 2,444.92	\$ 2,115.00	\$ 2,445.02
Clean Communities Program	9,511.73	8,080.81	9,511.53	8,081.01
Body Armor Fund	1,783.18	1,785.52	1,783.18	1,785.52
Recycling Tonnage Grant	8,931.19	35,120.95	26,363.17	17,688.97
Drunk Driving Enforcement Fund	5,000.18	-	5,000.18	-
	<u>\$ 27,341.38</u>	<u>\$ 47,432.20</u>	<u>\$ 44,773.06</u>	<u>\$ 30,000.52</u>

TRUST FUNDS

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**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
TRUST FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2017**

	<u>Animal Control</u>	<u>Trust - Other</u>
Balance, December 31, 2016	\$ 7,978.41	\$ 1,103,992.69
Increased By Receipts:		
Animal Control Fund	7,978.00	-
Due To State Department of Health	618.00	-
Miscellaneous Trust Fund Reserves	-	6,199,797.61
Due for Restitution	290.00	-
	<u>8,886.00</u>	<u>6,199,797.61</u>
	<u>16,864.41</u>	<u>7,303,790.30</u>
Decreased By Disbursements:		
Expenditures Under R.S. 4:19-15.11	2,358.29	-
Due To:		
State Department of Health	615.00	-
Due To Borough of Red Bank	4,515.94	-
Miscellaneous Trust Fund Reserves	-	5,631,787.23
	<u>7,489.23</u>	<u>5,631,787.23</u>
Balance, December 31, 2017	<u>\$ 9,375.18</u>	<u>\$ 1,672,003.07</u>

**BOROUGH OF SHREWSBURY
 COUNTY OF MONMOUTH, NEW JERSEY
 ANIMAL CONTROL FUND
 SCHEDULE OF RESERVE FOR EXPENDITURES
 FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		\$ 7,933.89
Increased By:		
Late Fees	1,120.00	
Dog Licenses	4,968.00	
Cat Licenses	690.00	
Restitution	1,200.00	
		7,978.00
		15,911.89
Decreased By:		
Expenditures Under R.S. 4:19-15.11	2,358.29	
Due To Borough of Red Bank	3,793.41	
Cancel Restitution	1,653.68	
		7,805.38
Balance, December 31, 2017		\$ 8,106.51

<u>Year</u>	<u>Amount</u>
2015	\$ 5,194.80
2016	5,868.80
	\$ 11,063.60

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
ANIMAL CONTROL FUND
SCHEDULE OF DUE TO STATE DEPARTMENT OF HEALTH
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ 1.20
Increased By:	
Collected in 2017	<u>618.00</u>
	619.20
Decreased By:	
Payments	<u>615.00</u>
Balance, December 31, 2017	<u><u>\$ 4.20</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
ANIMAL CONTROL FUND
SCHEDULE OF RESERVE OF DUE TO BOROUGH OF RED BANK
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ 1,987.00
Increased By:	
Reserve for Expenditures	<u>3,793.41</u>
	5,780.41
Decreased By:	
Cash Disbursements	<u>4,515.94</u>
Balance, December 31, 2017	<u><u>\$ 1,264.47</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
ANIMAL CONTROL FUND
SCHEDULE OF DUE FOR RESTITUTION
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		\$	1,943.68
Decreased By:			
Restitution Payments	290.00		
Cancellations	<u>1,653.68</u>		
			<u>1,943.68</u>
Balance, December 31, 2017		\$	<u><u>-</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
TRUST - OTHER FUND
SCHEDULE OF MISCELLANEOUS TRUST FUND RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Balance December 31, <u>2016</u>	Cash <u>Receipts</u>	Cash <u>Disbursements</u>	Balance December 31, <u>2017</u>
Tax Sale Premium	\$ 202,700.00	\$ 157,500.00	\$ 108,300.00	\$ 251,900.00
Unemployment Compensation	14,107.20	49.18	136.50	14,019.88
Inspection Fees	2,403.00	16,012.00	16,832.00	1,583.00
Municipal Court - P.O.A.A.	870.41	-	-	870.41
Payroll Deductions	8,842.44	4,703,320.72	4,702,480.29	9,682.87
Developers' Escrow	599,734.08	755,174.12	280,267.92	1,074,640.28
Environmental Trust	6,968.22	-	-	6,968.22
Open Space	23,310.37	117,317.58	25,556.00	115,071.95
Sidewalk Repair	614.01	-	614.01	-
Recycling	2,584.12	10,436.61	6,500.11	6,520.62
Rhododendron Garden	8,622.97	2,180.00	1,744.75	9,058.22
Law Enforcement Forfeiture Fund	509.27	1.79	-	511.06
Recreation	589.95	-	-	589.95
Uniform Fire Safety Act	4,843.27	100.00	100.00	4,843.27
Police Donations	-	1,600.00	800.00	800.00
Alliance on Alcoholism	6,338.86	1,000.00	1,098.99	6,239.87
Public Defender	5,839.32	4,891.50	7,508.17	3,222.65
Accumulated Sick and Vacation	-	30,431.96	15,431.96	15,000.00
Tax Redemption	78,642.89	217,326.33	283,269.62	12,699.60
Snow Emergency	15,455.73	-	2,970.44	12,485.29
Community Day Donations	138.35	1,100.00	1,100.00	138.35
Affordable Housing Trust	110,984.98	35,696.48	24,250.14	122,431.32
Traffic Calming Fees	-	614.01	-	614.01
Reserve for Outside Employment	9,893.25	145,045.33	152,826.33	2,112.25
	<u>\$ 1,103,992.69</u>	<u>\$ 6,199,797.61</u>	<u>\$ 5,631,787.23</u>	<u>\$ 1,672,003.07</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
LENGTH OF SERVICE AWARDS PROGRAM FUND ("LOSAP")
SCHEDULE OF INVESTMENTS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		\$ 583,518.52
Increased By:		
Borough Contributions	35,650.00	
Earnings on Investments	1,863.75	
Interest on Investments	<u>78,797.78</u>	
		<u>116,311.53</u>
		699,830.05
Decreased By:		
Distributions		<u>21,416.11</u>
Balance, December 31, 2017		<u><u>\$ 678,413.94</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
LENGTH OF SERVICE AWARDS PROGRAM FUND ("LOSAP")
SCHEDULE OF MISCELLANEOUS RESERVES
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		\$ 583,518.52
Increased By:		
Borough Contributions	35,650.00	
Earnings on Investments	1,863.75	
Interest on Investments	<u>78,797.78</u>	
		<u>116,311.53</u>
		699,830.05
Decreased By:		
Distributions		<u>21,416.11</u>
Balance, December 31, 2017		<u><u>\$ 678,413.94</u></u>

GENERAL CAPITAL FUND

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**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016		\$ 1,377,599.21
Increased By Receipts:		
Deferred Charges Unfunded	161,075.49	
Reserve for FEMA Proceeds	142,500.00	
Reserve for Debt Service	180,000.00	
Bond Anticipation Notes	640,000.00	
Capital Improvement Fund:		
Budget Appropriations	<u>40,000.00</u>	
		<u>1,163,575.49</u>
		2,541,174.70
Decreased By Disbursements:		
Improvement Authorizations		<u>2,531,273.53</u>
Balance, December 31, 2017		<u><u>\$ 9,901.17</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF ANALYSIS OF GENERAL CAPITAL CASH
FOR THE YEAR ENDED DECEMBER 31, 2017**

	Balance December 31, <u>2017</u>
Capital Improvement Fund	\$ 61,412.44
Reserve for Green Arces Trust	0.13
Reserve for Fire Apparatus	100.00
Reserve for Debt Service	180,000.00
Fund Balance	11,316.34

<u>Ordinance Number</u>	<u>Improvement Description</u>	
1006	DPW Equipment	480.68
1007	Pedestrian Safety Improvements	(167.50)
1008	Generator for Municipal Building	(1,500.00)
1012	Ave at the Common	156,303.78
1022	Acquisition of Ladder Truck	(27,836.63)
1028	Acquisition of Fire Equipment	(21,850.00)
1029	Improvements to Various Roads	(21,016.80)
1032	Improvements of Various Roads	(329,340.24)
1033	Improvements of First Aid	(14,246.50)
1034	Acquisition of Fire Equipment	(7,675.31)
1035	Acquisition of Police Equipment	500.00
1036	Acquisition of Street Sweeper	20,000.00
1037	Acquisition of DPW Equipment	16,915.25
1038	Acquisition of Equipment for Municipal Complex	(13,494.47)
		\$ 9,901.17

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - FUNDED
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ 4,996,000.00
Decreased By:	
Serial Bonds Paid By Current Fund	<u>678,000.00</u>
Balance, December 31, 2017	<u><u>\$ 4,318,000.00</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF DEFERRED CHARGES TO FUTURE TAXATION - UNFUNDED
FOR THE YEAR ENDED DECEMBER 31, 2017**

Ordinance Number	Improvement Description	Balance December 31, 2016	Increased By 2017 Authorizations	Decreases	Balance December 31, 2017	Analysis of Balance		
						Bond Anticipation Notes	Unexpended Improvement Authorizations	Expenditures
915	Improvements To DPW Complex	\$ 63,724.31	\$ -	\$ 60,000.00	\$ 3,724.31	\$ -	\$ 3,724.31	\$ -
956	IMPS TO Blades Run	150,000.00	-	20,000.00	130,000.00	130,000.00	-	-
966	Acquisition of Fire Apparatus	440,000.00	-	60,000.00	380,000.00	380,000.00	-	-
983	Purchase of Fire Equip	45,000.00	-	9,000.00	36,000.00	36,000.00	-	-
994	Improvements to Patterson Ave	13,691.46	-	-	13,691.46	-	13,691.46	-
1003	Improvements to Various Roads	213,750.00	-	23,750.00	190,000.00	190,000.00	-	-
1004	Fire Equipment	62,000.00	-	7,000.00	55,000.00	55,000.00	-	-
1006	DPW Equipment	60,000.00	-	6,000.00	54,000.00	54,000.00	-	-
1007	Pedestrian Safety Improvements	33,118.00	-	32,325.33	792.67	-	625.17	167.50
1008	Generator for Municipal Building	95,000.00	-	3,000.00	92,000.00	-	90,500.00	1,500.00
1012	Ave at the Common	855,000.00	-	35,000.00	820,000.00	820,000.00	-	-
1014	Police Equipment	3,334.00	-	3,334.00	-	-	-	-
1016	Improvements to Various Roads	237,500.00	-	20,000.00	217,500.00	217,500.00	-	-
1018	Acquisition of Fire Equipment	8,218.00	-	8,218.00	-	-	-	-
1019	Acquisition of Ambulance	152,000.00	-	17,000.00	135,000.00	135,000.00	-	-
1022	Acquisition of Ladder Truck	1,000,000.00	-	60,000.00	940,000.00	900,000.00	12,163.37	27,836.63
1024	Acquisition of Dump Truck	10,740.00	-	-	10,740.00	-	10,740.00	-
1027	Acquisition of Police Equipment	9,500.00	-	9,500.00	-	-	-	-
1028	Acquisition of Fire Equipment	21,850.00	-	-	21,850.00	-	-	21,850.00
1029	Improvements to Various Roads	237,500.00	-	29,698.16	207,801.84	180,000.00	6,785.04	21,016.80
1030	Acquisition of Packer Truck	142,500.00	-	142,500.00	-	-	-	-
1032	Improvements of Various Roads	-	380,000.00	-	380,000.00	-	50,659.76	329,340.24
1033	Improvements of First Aid	-	14,250.00	-	14,250.00	-	3.50	14,246.50
1034	Acquisition of Fire Equipment	-	11,400.00	-	11,400.00	-	3,724.69	7,675.31
1035	Acquisition of Police Equipment	-	9,500.00	-	9,500.00	-	9,500.00	-
1036	Acquisition of Street Sweeper	-	76,000.00	-	76,000.00	60,000.00	36,000.00	-
1037	Acquisition of DPW Equipment	-	61,750.00	-	61,750.00	60,000.00	18,665.25	-
1038	Acquisition of Equipment for Municipal Complex	-	47,500.00	-	47,500.00	-	34,005.53	13,494.47
		\$ 3,854,425.77	\$ 600,400.00	\$ 546,325.49	\$ 3,908,500.28	\$ 3,217,500.00	\$ 290,788.08	\$ 437,127.45

BAN's Paid by Operating Budget \$ 242,750.00
 Funded by Budget Appropriation 126,075.49
 Cash Receipts - Toll Brothers 35,000.00
 Reserve for FEMA Proceeds 142,500.00
\$ 546,325.49

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF GENERAL SERIAL BONDS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Purpose	Original Issue		Maturities of Bonds Outstanding		Interest Rate	Balance December 31, 2016	Increased	Decreased	Balance December 31, 2017
	Date	Amount	Date	Amount					
Refunding Bonds	03/08/07	\$ 3,067,000.00	12/01/18	214,000.00	5.000%	\$ 1,249,000.00	\$ -	\$ 383,000.00	\$ 866,000.00
			12/01/19	217,000.00	5.000%				
			12/01/20	218,000.00	4.000%				
			12/01/21	217,000.00	4.000%				
Government Loan Revenue Bonds	12/04/08	2,636,000.00	12/01/18	222,000.00	5.250%	362,000.00	-	140,000.00	222,000.00
MCIA Fire Company Bonds - 2005	09/07/05	2,275,000.00	09/01/18	185,000.00	4.000%	1,630,000.00	-	85,000.00	1,545,000.00
			09/01/19	195,000.00	4.000%				
			09/01/20	200,000.00	4.250%				
			09/01/21	175,000.00	4.250%				
			09/01/22	185,000.00	4.250%				
			09/01/23	195,000.00	4.250%				
			09/01/24	200,000.00	4.250%				
09/01/25	210,000.00	4.250%							
Refunding Bonds - 2016	02/1/2016	1,030,000.00	12/01/19	230,000.00	4.000%	1,020,000.00	-	-	1,020,000.00
			12/01/20	250,000.00	5.000%				
			12/01/21	270,000.00	5.000%				
			12/01/22	270,000.00	5.000%				
MCIA Fire Company Bond - 2006	05/11/06	975,000.00	09/01/18	70,000.00	4.300%	735,000.00	-	70,000.00	665,000.00
			09/01/19	75,000.00	4.300%				
			09/01/20	80,000.00	4.300%				
			09/01/21	80,000.00	4.300%				
			09/01/22	85,000.00	4.375%				
			09/01/23	90,000.00	4.375%				
09/01/24	90,000.00	4.375%							
09/01/25	95,000.00	4.375%							
Total						\$ 4,996,000.00	-	\$ 678,000.00	\$ 4,318,000.00

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF BOND ANTICIPATION NOTES
FOR THE YEAR ENDED DECEMBER 31, 2017**

<u>Ordinance</u>	<u>Improvement Description</u>	<u>Original Issue Date</u>	<u>Date of Issue</u>	<u>Date of Maturity</u>	<u>Interest Rate</u>	<u>Balance December 31, 2016</u>	<u>Increased</u>	<u>Decreased</u>	<u>Balance December 31, 2017</u>
956	Improvements to Blade Run	12/21/12	12/14/17	12/14/18	1.39%	\$ 150,000.00	\$ 130,000.00	\$ 150,000.00	\$ 130,000.00
966	Acquisition of Fire Apparatus	12/21/12	12/14/17	12/14/18	1.39%	440,000.00	380,000.00	440,000.00	380,000.00
983	Purchase of Fire Equipment	12/21/12	12/14/17	12/14/18	1.39%	45,000.00	36,000.00	45,000.00	36,000.00
1003	Improvements to Various Roads	12/19/14	12/14/17	12/14/18	1.39%	213,750.00	190,000.00	213,750.00	190,000.00
1004	Fire Equipment	12/19/14	12/14/17	12/14/18	1.39%	62,000.00	55,000.00	62,000.00	55,000.00
1006	DPW Equipment	12/19/14	12/14/17	12/14/18	1.39%	60,000.00	54,000.00	60,000.00	54,000.00
1012	Ave at the Commons	12/18/15	12/14/17	12/14/18	1.39%	300,000.00	820,000.00	300,000.00	820,000.00
1016	Improvements to Various Roads	12/18/15	12/14/17	12/14/18	1.39%	237,500.00	217,500.00	237,500.00	217,500.00
1019	Acquisition of Ambulance	12/18/16	12/14/17	12/14/18	1.39%	152,000.00	135,000.00	152,000.00	135,000.00
1022	Acquisition of Ladder Truck	12/18/16	12/14/17	12/14/18	1.39%	960,000.00	900,000.00	960,000.00	900,000.00
1029	Improvements to Various Roads	12/18/16	12/14/17	12/14/18	1.39%	200,000.00	180,000.00	200,000.00	180,000.00
1036	Acquisition of Street Sweeper	12/14/17	12/14/17	12/14/18	1.39%	-	60,000.00	-	60,000.00
1037	Acquisition of DPW Equipment	12/14/17	12/14/17	12/14/18	1.39%	-	60,000.00	-	60,000.00
						<u>\$ 2,820,250.00</u>	<u>\$ 3,217,500.00</u>	<u>\$ 2,820,250.00</u>	<u>\$ 3,217,500.00</u>
						BAN's Rolled	\$ 2,577,500.00	\$ 2,577,500.00	
						New Issuances	640,000.00	-	
						Paid By Operating Budget	-	242,750.00	
						<u>\$ 3,217,500.00</u>	<u>\$ 2,820,250.00</u>	<u>\$ 2,820,250.00</u>	<u>\$ 3,217,500.00</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF IMPROVEMENT AUTHORIZATIONS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Ordinance Number	Improvement Description	Ordinance Date	Amount	Balance December 31, 2016		2017 Authorizations			Balance December 31, 2017	
				Funded	Unfunded	Deferred Charges - Unfunded	Capital Improvement Fund	Paid or Charged	Funded	Unfunded
915	Improvements To DPW Complex	06/16/08	\$ 200,000.00	\$ -	\$ 3,724.31	\$ -	\$ -	\$ -	\$ -	\$ 3,724.31
994	Improvements To Patterson Ave	05/26/13	400,000.00	-	13,691.46	-	-	-	-	13,691.46
1006	DPW Equipment	6/2/2014	70,000.00	480.68	-	-	-	-	-	480.68
1007	Pedestrian Safety Improvements	6/2/2014	35,000.00	-	792.67	-	-	167.50	-	625.17
1008	Generator for Municipal Building	9/15/2014	100,000.00	-	92,000.00	-	-	1,500.00	-	90,500.00
1012	Ave at the Common	5/4/2015	900,000.00	270,115.11	555,000.00	-	-	668,811.33	-	156,303.78
1022	Acquisition of Ladder Truck	10/5/2015	1,200,000.00	1,160,000.00	40,000.00	-	-	1,187,836.63	-	12,163.37
1024	Acquisition of Dump Truck	3/21/2016	166,000.00	-	10,740.00	-	-	-	-	10,740.00
1028	Acquisition of Fire Equipment	7/19/2016	23,000.00	1,150.00	21,850.00	-	-	23,000.00	-	-
1029	Improvements to Various Roads	7/19/2016	250,000.00	-	27,801.84	-	-	21,016.80	-	6,785.04
1030	Acquisition of Packer Truck	8/15/2016	150,000.00	7,500.00	142,500.00	-	-	150,000.00	-	-
1032	Improvements of Various Roads	4/17/2017	400,000.00	-	-	380,000.00	20,000.00	349,340.24	-	50,659.76
1033	Improvements of First Aid	5/15/2017	15,000.00	-	-	14,250.00	750.00	14,996.50	-	3.50
1034	Acquisition of Fire Equipment	5/15/2017	12,000.00	-	-	11,400.00	600.00	8,275.31	-	3,724.69
1035	Acquisition of Police Equipment	5/15/2017	10,000.00	-	-	9,500.00	500.00	-	500.00	-
1036	Acquisition of Street Sweeper	5/15/2017	80,000.00	-	-	76,000.00	4,000.00	44,000.00	-	36,000.00
1037	Acquisition of DPW Equipment	5/15/2017	65,000.00	-	-	61,750.00	3,250.00	46,334.75	-	18,665.25
1038	Acquisition of Equipment for Municipal Complex	5/15/2017	50,000.00	-	-	47,500.00	2,500.00	15,994.47	-	34,005.53
				\$ 1,439,245.79	\$ 908,100.28	\$ 600,400.00	\$ 31,600.00	\$ 2,531,273.53	\$ 980.68	\$ 447,091.86

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF CAPITAL IMPROVEMENT FUND
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ 53,012.44
Increased By:	
2017 Budget Appropriations	<u>40,000.00</u>
	93,012.44
Decreased By:	
Improvement Authorizations	<u>31,600.00</u>
Balance, December 31, 2017	<u><u>\$ 61,412.44</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF RESERVE FOR FIRE APPARATUS
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2017 & 2016

\$ 100.00

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF RESERVE FOR GREEN ACRES
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2017 & 2016

\$ 0.13

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF BOND AND NOTES AUTHORIZED BUT NOT ISSUED
FOR THE YEAR ENDED DECEMBER 31, 2017**

Ordinance Number	Improvement Description	Balance December 31, 2016	Decreased by					Balance December 31, 2017
			Increased	Current Budget Appropriation	Cash Receipts - Toll Brothers	Reserve for FEMA Proceeds	BAN's Issued	
915	Improvements To DPW Complex	\$ 63,724.31	\$ -	\$ 60,000.00	\$ -	\$ -	\$ -	\$ 3,724.31
994	Improvements to Patterson Ave	13,691.46	-	-	-	-	-	13,691.46
1007	Pedestrian Safety Improvements	33,118.00	-	32,325.33	-	-	-	792.67
1008	Generator for Municipal Building	95,000.00	-	3,000.00	-	-	-	92,000.00
1012	Ave at the Common	555,000.00	-	-	35,000.00	-	-	-
1014	Police Equipment	3,334.00	-	3,334.00	-	-	-	-
1018	Acquisition of Fire Equipment	8,218.00	-	8,218.00	-	-	-	-
1022	Acquisition of Ladder Truck	40,000.00	-	-	-	-	-	40,000.00
1024	Acquisition of Dump Truck	10,740.00	-	-	-	-	-	10,740.00
1027	Acquisition of Police Equipment	9,500.00	-	9,500.00	-	-	-	-
1028	Acquisition of Fire Equipment	21,850.00	-	-	-	-	-	21,850.00
1029	Improvement to Various Roads	37,500.00	-	9,698.16	-	-	-	27,801.84
1030	Acquisition of Packer Truck	142,500.00	-	-	-	142,500.00	-	-
1032	Improvements of Various Roads	-	380,000.00	-	-	-	-	380,000.00
1033	Improvements of First Aid	-	14,250.00	-	-	-	-	14,250.00
1034	Acquisition of Fire Equipment	-	11,400.00	-	-	-	-	11,400.00
1035	Acquisition of Police Equipment	-	9,500.00	-	-	-	-	9,500.00
1036	Acquisition of Street Sweeper	-	76,000.00	-	-	-	-	76,000.00
1037	Acquisition of DPW Equipment	-	61,750.00	-	-	-	-	61,750.00
1038	Acquisition of Equipment for Municipal Complex	-	47,500.00	-	-	-	-	47,500.00
		\$ 1,034,175.77	\$ 600,400.00	\$ 126,075.49	\$ 35,000.00	\$ 142,500.00	\$ 640,000.00	\$ 691,000.28

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL CAPITAL FUND
SCHEDULE OF RESERVE FOR DEBT SERVICE
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ -
Increased By:	
Cash Receipts	<u>180,000.00</u>
Balance, December 31, 2017	<u><u>\$ 180,000.00</u></u>

PUBLIC ASSISTANCE FUND

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**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
PUBLIC ASSISTANCE FUND
SCHEDULE OF CASH - TREASURER
FOR THE YEAR ENDED DECEMBER 31, 2017**

	P.A.T.F. Account I <u>(75%)</u>	P.A.T.F. Account II <u>(100%)</u>	Fund <u>Total</u>
Balance, December 31, 2016	\$ 4,736.26	\$ 5,500.98	\$ 10,237.24
Decreased By:			
Maintenance Payment	-	1,470.00	1,470.00
Balance, December 31, 2017	<u>\$ 4,736.26</u>	<u>\$ 4,030.98</u>	<u>\$ 8,767.24</u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
PUBLIC ASSISTANCE FUND
SCHEDULE OF RESERVE FOR EXPENDITURES
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ 10,237.24
Decreased By:	
Maintenance Payment	<u>1,470.00</u>
Balance, December 31, 2017	<u><u>\$ 8,767.24</u></u>

**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
PUBLIC ASSISTANCE FUND
SCHEDULE OF CASH AND RECONCILIATION PER N.J.S.A. 40A:5-5
FOR THE YEAR ENDED DECEMBER 31, 2017**

Balance, December 31, 2016	\$ 10,237.24
Decreased By:	
Maintenance Payment	1,470.00
	<u>1,470.00</u>
Balance, December 31, 2017	<u>\$ 8,767.24</u>

Reconciliation - December 31, 2017

	P.A.T.F. Account I (75%)	P.A.T.F. Account II (100%)	Fund Total
Balance on Deposit Per Statement of 1st Constitution Bank:			
Account I	\$ 4,736.26	\$ -	\$ 4,736.26
Account II	-	4,030.98	4,030.98
Balance, December 31, 2017	<u>\$ 4,736.26</u>	<u>\$ 4,030.98</u>	<u>\$ 8,767.24</u>

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GENERAL FIXED ASSETS ACCOUNT GROUP

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**BOROUGH OF SHREWSBURY
COUNTY OF MONMOUTH, NEW JERSEY
GENERAL FIXED ASSETS ACCOUNT GROUP
SCHEDULE OF GENERAL FIXED ASSETS
FOR THE YEAR ENDED DECEMBER 31, 2017**

	December 31, <u>2016</u>	<u>Additions</u>	<u>Deletions</u>	December 31, <u>2017</u>
General Fixed Assets:				
Land	\$ 2,467,076.00	\$ -	\$ -	\$ 2,467,076.00
Buildings	4,741,553.33	-	-	4,741,553.33
Machinery and Equipment	5,577,825.61	1,882,102.57	618,954.80	6,840,973.38
	<hr/>			
Total General Fixed Assets	\$ 12,786,454.94	\$ 1,882,102.57	\$ 618,954.80	\$ 14,049,602.71
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COMMENTS AND RECOMMENDATIONS

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BOROUGH OF SHREWSBURY

PART II

**SCHEDULE OF FINANCIAL STATEMENT FINDINGS -
GOVERNMENT AUDITING STANDARDS**

FOR THE YEAR ENDED DECEMBER 31, 2017

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BOROUGH OF SHREWSBURY
SCHEDULE OF FINANCIAL STATEMENT FINDINGS
FOR THE YEAR ENDED DECEMBER 31, 2017

This section identifies the significant deficiencies, material weaknesses and instances of noncompliance related to the basic financial statements that are required to be reported in accordance with *Government Auditing Standards* and with audit requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey.

None.

**BOROUGH OF SHREWSBURY
SUMMARY SCHEDULE OF PRIOR YEAR AUDIT FINDINGS
AND QUESTIONED COSTS AS PREPARED BY MANAGEMENT
FOR THE YEAR ENDED DECEMBER 31, 2017**

This section identifies the status of prior year findings related to the financial statements, federal awards and state financial assistance that are required to be reported in accordance with *Government Auditing Standards*, Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance), and New Jersey OMB's Circular 15-08.

Financial Statement Findings

No Prior Year Findings.

FEDERAL AWARDS

N/A – No Federal Single Audit in prior year.

STATE FINANCIAL ASSISTANCE

N/A – No State Single Audit in prior year.

BOROUGH OF SHREWSBURY

PART III

**LETTER OF COMMENTS AND RECOMMENDATIONS – REGULATORY BASIS
FOR THE YEAR ENDED DECEMBER 31, 2017**

OFFICIALS IN OFFICE AND SURETY BONDS

The following officials were in office at December 31, 2017:

<u>Name</u>	<u>Title</u>
Donald W. Burden	Mayor
Jeff Desalvo	Councilmember
Deidre DerAsadourian	Councilmember
Erik Anderson	Councilmember
Peter Meyer	Councilmember
Donald Eddy	Councilmember
Thomas Moran	Councilmember
Kathleen P. Krueger	Borough Clerk
Thomas X. Seaman	Chief Financial Officer, Tax Collector
William Fitzpatrick	Tax Assessor
Martin M. Barger	Attorney
James E. Berbue, Jr.	Judge of the Municipal Court
Megan Thomas	Municipal Court Administrator



Honorable Mayor and Members
of the Borough Council
Borough of Shrewsbury
Shrewsbury, New Jersey 07702

In accordance with requirements prescribed by the Division of Local Government Services, Department of Community Affairs, State of New Jersey, the following are the *General Comments* and *Recommendations* for the year ended December 31, 2017.

GENERAL COMMENTS:

Contracts and Agreements required to be advertised by (N.J.S.A.40A:11-4)

N.J.S.A.40A:11-4 states every contract or agreement, for the performance of any work or furnishing or hiring of any materials or supplies, the cost or the contract price whereof is to be paid with or out of public funds not included within the terms of Section 3 of this act, shall be made or awarded only by the Governing Body of the contracting unit after public advertising for bids and bidding therefore, except as is provided otherwise in this act or specifically by any other Law. No work, materials or supplies shall be undertaken, acquired or furnished for a sum exceeding in the aggregate the bid threshold, except by contract or agreement.

The bid threshold in accordance with N.J.S.A. 40A:11-4 was \$40,000 for the year ended December 31, 2017.

It is pointed out that the governing body of the municipality has the responsibility of determining whether the expenditures in any category will exceed the statutory minimum within the fiscal year. Where question arises as to whether any contract or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

Inasmuch as the system of records did not provide for an accumulation of payments for categories for the performance of any work or the furnishing or hiring of any materials or supplies, the results of such an accumulation could not reasonably be ascertained. Disbursements were reviewed, however, to determine whether any clear-cut violations existed.

Our examination of expenditures did not reveal any individual payments or contracts in excess of the bid threshold “for the performance of any work, or the furnishing of any materials, supplies or labor” other than those where bids had been previously sought by public advertisement or where a resolution had been previously adopted under the provisions of *N.J.S.A.40A:11-6*.

Collection of Interest on Delinquent Taxes and Assessments

N.J.S.54:4-67, provides the method for authorizing interest and the maximum rates to be charged for the nonpayment of taxes or assessments on or before the date when they would become delinquent.

The governing body on January 3, 2017 adopted the following resolution authorizing interest to be charged on delinquent taxes:

NOW THEREFORE, BE IT RESOLVED, that if said taxes are deemed to be delinquent for non-payment of taxes, the Tax Collector shall charge eight (8%) percent per annum on the first \$1,500.00 of the delinquency, and eighteen (18%) percent per annum on any amount in excess of \$1,500.00; and

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Shrewsbury, that the Tax Collector shall allow that no interest will be charged on payments received and made by the tenth calendar day following the date upon which the same became payable; and

BE IT FURTHER RESOLVED, by the Borough Council of the Borough of Shrewsbury, that the Tax Collector shall charge, in addition to the interest for delinquent taxes, as noted above, a penalty of six (6%) percent of the amount of the delinquency in taxes in excess of \$10,000.00 to a taxpayer who fails to pay the delinquency prior to the end of the calendar year.

It appears from an examination of the Collector's record that interest was collected in accordance with the foregoing resolution.

OTHER COMMENTS (FINDINGS):

None.

RECOMMENDATIONS:

None.

Appreciation

We express our appreciation for the assistance and courtesies extended to the members of the audit team.

Respectfully submitted,

HOLMAN FRENIA ALLISON, P. C.

Robert W. Allison
Certified Public Accountant
Registered Municipal Accountant
RMA No. 483

Freehold, New Jersey

May 17, 2018