

Roll Call: Members: Levinson, Woodroffe, Roman, Kerekes, Smith, Dr. Vockroth,
Sanitary Inspector: Groves
Council Rep: Burden
Absent: Gandolfo, Berdahl, Kachinski

All saluted the flag & the Presiding Officers Statement was read.

Reappointments/new appointments

Beth Kerekes
Julie Smith
Dr. Vockroth Alt #2

Minutes:

A motion was made by, Ms. Woodroffe, seconded by, Ms. Smith to adopt the meeting minutes of November 25, 2013 minutes, as submitted

Ms. Woodroffe took the seat as President Pro tem.

Reorganization for 2014:

President:

A motion was made by Mr. Roman, seconded by Ms. Kerekes nominating Ms. Levinson as President for 2014 & 2015, with no other nominations,

A motion was made by Ms. Smith, seconded by Mr. Roman to close the nominations for President. All approved.

A motion was made by Ms. Woodroffe, seconded by Ms. Smith casting one vote for Ms. Levinson as President for 2014. All approved.

Secretary:

A motion was made by Ms. Levinson, seconded by Dr. Vockroth nominating Ms. Smith as Secretary for 2014 & 2015, with no other nominations

A motion was made by Dr. Vockroth, seconded by Ms. Kerekes closing nominations for Secretary.

A motion was made by Dr. Vockroth, seconded by Ms. Kerekes casing one vote for Ms. Smith as Secretary for 2014-2015. All Approved.

Appointment of other officers for 2014:

The following appointments were made by Ms. Levinson

1. Mr. Roman – **Representative to the Regional Health Commission #1**
2. Ms. Levinson - **Alt #1 Representative to the Regional Health Commission #1**
3. Ms. Dian Woodroffe -**Alt #2 Representative to the Regional Health Commission #1**
4. Mr. David A Henry - **Health Officer of Monmouth County Regional Health Comm**
5. Mr. Russell Groves – **Sanitary Inspector**

Appointment made for the following nominations B-6-B9.

6. Ms. Kathleen Krueger -**Registrar of Vital Statistics**
7. Ms. Bonnie Brookes - **Deputy Registrar of Vital Statistics**
8. Ms. Karen Lloyd - **Alternate Deputy Registrar of Vital Statistics**
9. Ms. Lorraine Kelleher – **Board Secretary.**

A motion was made by Mr. Roman, seconded by, Ms. Kerekes to meet on the 4th Monday, bimonthly, using the Asbury Park Press, at the Borough Hall, posting to be on the bulletin board located in the Borough Hall, with the exception of May the meeting will be Tuesday May 27, 2014. All approved.

Meeting Night, time, location, official newspaper & posting of agenda & schedules:

A motion was made by, Mr. Berdahl seconded by, Mr. Roman that the Board of Health will meet the 4th Monday, bi-monthly except for May 27^h and the reorganization on January 27, 2014 at 7:30 p.m., in the Borough Hall, using the Asbury Park Press, website with the Agenda & schedules being posted on the bulletin board in the Borough Hall. All approved.

Sanitary Inspector Report:

Ms. Levinson asked Mr. Groves what is the status on the feral cats, and she understands that Middletown is thinking about a feral cat shelter. Mr. Groves stated that they are only “thinking about it”, and he would assume that if other towns want to join in there will be a fee, but when the ultimate cost comes in he doesn’t think it will happen.

Ms. Levinson asked about the status of the dead raccoon? Mr. Groves said that it was negative.

December 2013, January 2014:

Reports were reviewed:

A motion was made by Ms. Woodroffe, seconded by Ms. Kerekes to approve the Sanitary Report as submitted. All approved.

Mr. Groves left 8:30 pm.

Working Groups:

Health Affairs: no report

Site Plan & Subdivisions:

471-475 LLC reviewed no comments made on site plan

471-471 Shrewsbury Ave

Bl: 3, Lot: 10

Correspondence: none

Report of Officers:

A: President & Regional Representative Report:

A. President:

- Ms. Levinson thanked Mr. Burden for the tours during the year, and she hopes that the board could go to the electric company in the spring.
- There was a discussion of joining in the ovarian cancer campaign when the borough has the breast cancer program in September.
- Ms. Levinson will try and get some flyers and/or pamphlets for distribution in the Borough Hall for these programs.
- Ms. Levinson will write an article with respect to ovarian/breast cancer awareness from the Board of Health
- Ms. Levinson will write an article for the Community Bulletin that goes out to update the community what the Board of Health is doing within the town.

B. Regional Representative Report:

Mr. Roman gave a report on the Regional Budget which is going up an average of 1.35%, they accomplished that by terminating a couple of employees and going over all the expense. They eliminated 1 inspector and terminated the epidemiologist as of 12/31/2013. The State hired 14 epidemiologist and putting them into Regional offices and they couldn't justify the with other departments in the consortium in keeping her, however since Pat Brack is doing investigations and learning how to do part of the intake, they decided to keep Pat on board and pay her salary out of the consortium. They have saved a good amount by doing these 2 things and with good management will help. Shrewsbury's raise will be 2.54% which is considerably less than last year. The new amount will be \$42,257.00 or \$1,049.00 increase. The average increase was 1.35% but Shrewsbury's work load is above the above.

Mr. Burden asked to have the Nursing Fee explained. Mr. Roman said that it is the share of V.N.A., which is a requirement every town needs public health nursing. Some towns do the V.N.A. service through contracts or through the MCRHC.

Mr. Roman was reminded that Shrewsbury stopped the V.N.A. services. Mr. Roman stated that the nurse that they have on staff is handling 4 towns, Shrewsbury is not using the V.N.A. He suggested having the nurse come to a meeting and explain what she does for the Borough and give a presentation on what she does.

Mr. Burden advised that in 2004 Shrewsbury's share was \$26,000.00 and now its \$42,000.00, we are exceeding the CAP, Counsel 0members are getting concerned with the numbers.

Ms. Levinson said that the Borough is not being served for the amount of money that we are paying, can we opt out of the nursing services?

Ms. Kerekes asked, in the MCRHC minutes it states that the Educator will be rehired as a requirement of the State. Mr. Roman said that we have to have an educator available. It is one of the 5 things that the Regional has to have as a Health Department. We are bringing back an educator for very few dollars.

Mr. Roman said based on the figures that their C.F.O. gave them, which come from a County document, if you were to pay the County for comparable services plus anything else you require the County would be charging the Borough \$54,618.73 that is under the ratable system or approximately \$17,000.00 more to the County. The County works off a ratable basis where MCRHC works off of workload.

Ms. Levinson asked if we could have a nurse consultant? Mr. Roman said that they would have to meet the State minimum standards, if you could get someone to do that and meet the requirements. Mr. Henry would have to be consulted on that.

Mr. Burden asked Mr. Roman about the consortium, there are 4 towns using the nurse? Mr. Roman said there was a pilot program started 3-4 years ago and the consortium which is made up of the non-county health departments hired an epidemiologist, a support person, and an educator. The nurse was something that they did and the consortium was interested in what they were doing, but he doesn't know if they were participating with the nurse. The nurse was in lieu of the V.N.A. services for some of the towns in the Regional, which wanted to leave the V.N.A. The towns the nurse is servicing is Shrewsbury, Monmouth Beach, Wall Township & Tinton Falls. Almost all of the other towns use the V.N.A. and they pay

significant dollars, Highlands is a user, and most of the towns that they service are not users they are donors i.e. Rumson, and that is what Shrewsbury was doing, giving the V.N.A. money to offset services elsewhere. When the V.N.A. came here to explain what they do, which was a shallow presentation, and that is when the Board decided to do something else, and Sandy looked into another alternative. Wall was not happy with the V.N.A. and they took on Wall Township saving them \$100,000.00 and one of the ways they did that was to get rid of the V.N.A. commitment and hired a nurse. In order to off- set some of the expenses of they asked Shrewsbury, Monmouth Beach, and Tinton Falls to join.

Mr. Burden asked “what are we getting for this amount of money”? Ms. Woodroffe said that the Health Department Services is \$37,967.00 what are we getting for that? Mr. Roman said you are getting compliance with the New Jersey Administrative Code, the minimum standards for Local Boards of Health. You either have to do it yourself, contract it or join a regional.

Mr. Burden asked if this nursing fee is divided among 4 towns? Mr. Roman said that he believes so. Ms. Woodroffe said that the \$3,000.00 for nursing fees is not fee. Mr. Burden asked if it is \$12,000.00 between the 4 towns, and he is wondering if Shrewsbury is getting their share.

Mr. Roman said that Shrewsbury’s share will be \$3,299.00 and he can assure you that the other towns are paying considerably more because their work loads are higher. This is not divided by quarters it is divided by work load, this is “peanuts”. You are talking about a full time nurse.

Ms. Levinson feels that the reporting that is being done is not great. There is no information. Board members feel that the nurse should be brought in to ask her what exactly she is doing in Shrewsbury. It was recommended that Ms. Levinson contact Mr. Henry if he would send Shareen (nurse) to a meeting to explain and or to justify her existence for Shrewsbury. Ms. Levinson said that she would like to see a report for 2013 and projected program for 2014.

Mr. Burden stated that he is being questioned by Counsel since the budget is going over the 2% cap.

Ms. Levinson said that she wants to see more reporting more numbers and accountability of the work load.

A motion was made by Ms. Woodroffe, seconded by Ms. Smith to extend the meeting over the 1 hour meeting time allowed. All approved.

Ms. Woodroffe would like to a break-down of what exactly the \$37,000.00+ covers for the Health Department Services. Mr. Roman said what the Borough is getting is the Health Officer, Mr. Groves, which is the part of the work load. Ms. Woodroffe asked if Shrewsbury is subsidizing other towns with this money? Mr. Roman said no, he gave the breakdowns of what each town is paying.

Mr. Roman stated that if Shrewsbury goes with the County they would be paying \$15,000.00 more for comparable services, and not all of the services.

Mr. Roman stated that they are taking on a contract educator Susanne Rose because they have to have an educator on staff, it's one of the 5 jobs for minimum State Standards for local boards of health.

Ms. Levinson feels that the Monmouth County Regional Health Commission should promote themselves more to the towns who are paying their fees.

Mr. Roman feels that Mr. Groves should stay for the meeting because he can the board some insight on what is happening. Ms. Levinson said that she will have Mr. Groves stay. Board members agreed that the representatives should come and give their reports at our meetings, in order to get more insight.

Monmouth County Regional Health Commission will be using IPAD's will help in the time used during the health inspections.

Mr. Henry has been attending all of the required meetings for the governmental public health partnership that the State runs for emergency public health. Heather Frketich attended the League of Municipalities in place of Mr. Henry.

Mr. Roman passed around:
1st quarter of Vital Statistics
Newsletter

Local Boards of Health who run PHAB (Public Health Accreditation Board) \$15,000.00 - \$20,000.00 will be required from towns to work on the accreditation for a period of 2 years. Towns will have to pay the fee if the State mandates it. Mr. Burden asked if there are any grants that the Borough can apply for? Mr. Roman said there are some pilot grant, but they didn't apply for them because they are not ready, they are small grants, so when they are ready to start they will be looking for the \$15,000.00 to \$20,000.00.

C. **Secretary** - no report

D. **ADHOC**: - members try and get over to Boro Hall for i.d.'s

Council Representative: none

Unfinished Business: none

New Business - none

General Business

Ms. Levinson summarized the meeting:

- Board of Health will try and put an article in the Community Newsletter
- Join the Breast Cancer program with an Ovarian Cancer program
- Ask Mr. Henry to attend the next meeting with the nurse, with a report on what and where she does.
- J.C.P.L visit for May

A motion was made by, Dr. Vockroth, seconded by, Ms. Kerekes to adjourn the meeting at 9:00 p.m. All approved.