

November 21, 2016

Meeting Called to Order

The meeting was called to order at 7:00 PM.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition, to posting on the bulletin board in the Municipal Building on November 18, 2016 by the Municipal Clerk.

Roll Call

Present: Councilmembers Anderson, DerAsadourian, Meyer & Moran
Also Present: Attorney Martin Barger, Administrator Thomas Seaman & Municipal Clerk Kathleen P. Krueger
Absent: Mayor Burden & Councilmembers DeSalvo*, Eddy

Salute to Flag

Led by Councilman Meyer.

Approval of Minutes: Council Meeting – October 3, 2016 & October 17, 2016

Councilman Anderson motioned to approve the minutes, seconded by Councilwoman DerAsadourian, and approve by the following vote:

AYES: Anderson & Moran
NAYS: None
ABSTAIN: DerAsadourian & Meyer

Presentation by the Shrewsbury Community Garden

Thomas Menapace introduced the Members of the Community Garden to the Council. Chair Pam MacNeill thanked the Council for allowing them to be there that night and thanked them for their continued support since the garden's conception. Ms. MacNeill stated that she was there to acknowledge all the work that DPW had put into the garden to creating it and maintain it over the past five years including clearing the land, running water lines, building paths, and making repairs. Mr. Menapace informed the Council that it was the garden's goal to be self-sufficient, and between DPW's assistance and the annual plot fees, they have succeeded.

Consent Agenda:

Resolution #2016-86 (Hire Part-Time Police Dispatcher)
Resolution #2016-87 (Hire Full-Time Police Dispatcher)
Resolution #2016-88 (Hire Part-Time Interim Electrical Sub-Code Official)
Resolution #2016-89 (Refund Overpayment of Taxes)
Resolution #2016-90 (Cancel Grant Appropriations)
Resolution #2016-91 (Appropriation Transfer #1)
Resolution #2016-92 (Performance Guaranty for the Enclave Phase I) Tabled
Resolution #2016-93 (Performance Guaranty for the Enclave Phase II) Tabled
Resolution #2016-94 (Performance Guaranty for the Enclave Phase III) Tabled
Shade Tree Commission Appointment: Larry Lobaugh as Alt. #2
Memorialize Vote Approving Shrewsbury Hose Company Member: William P. Story
Approve Annual Chanukah Menorah Lighting at Municipal Complex on Dec. 27

November 21, 2016

Councilwoman DerAsadourian motioned to remove Resolution #2016-88 from the consent agenda and approved the Consent Agenda, seconded by Councilman Moran and approved by all Councilmember's present.

Open the Meeting to the Public

Councilman Meyer motioned to open the meeting to the public only to discuss Resolutions #2016-92, 93 & 94, seconded by Councilwoman DerAsadourian and approved by all Councilmembers present.

Tony Buonaguro 331 Dorn Drive, Shrewsbury stated that the Resolutions refer to an engineer's report that the residents have not seen. He commented that there is a list of defects that the Borough Engineer had identified and he wanted to make sure these were corrected as many residents do not believe they have been. Mr. Buonaguro commented that the residents of The Enclave would like to see these items corrected before the bond is released and asked to view the report. Mr. Seaman stated that he does not have a copy of the report but would contact the engineer. Councilman Meyer asked if Mr. Buonaguro would be satisfied if the Council tabled the Resolutions at this time until the residents could view the report. Mr. Buonaguro stated that he would be very appreciative of that and noted that he could pass the report and information around to the other residents. Councilman Moran explained how the 'punch list' worked.

Close the Meeting to the Public

Councilman Anderson moved to close the meeting to the public, seconded by Councilwoman DerAsadourian and approved by all Councilmembers present.

Councilwoman DerAsadourian motioned to remove Resolutions #2016-88, 92, 93 & 94 from the consent agenda which was seconded by Councilman Moran and approved by all Councilmembers present. Councilman Meyer stated that they would like to resolve this issue by the New Year.

*Councilman DeSalvo entered the meeting at 7:11pm.

Councilman Anderson motioned to approve the consent agenda as amended, seconded by Councilman Moran, and approved by the following roll call vote:

AYES:	Anderson, DerAsadourian, DeSalvo, Meyer & Moran
NAYS:	None
ABSTAIN:	None

Resolution #2016-88 (Hire Part-Time Interim Electrical Sub-Code Official)

Councilwoman DerAsadourian inquired about the status of hiring a permanent Electrical Sub-Code Official. Mr. Seaman stated that they would be advertising to hire someone for the new year. Councilman DeSalvo motioned to approve Resolution #2016-88, seconded by Councilwoman DerAsadourian, and approved by the following roll call vote:

AYES:	Anderson, DerAsadourian, DeSalvo, Meyer & Moran
NAYS:	None
ABSTAIN:	None

November 21, 2016

Administrator Report

Mr. Seaman informed the Council of the deadline for the online newsletter. He noted that Shrewsbury Township asked the Borough to renew their website maintenance and fire protection contract in the amount of \$10,500. The Council inquired on the number of fire calls and discussed the request and they decided to put the contract on the agenda for approval at the next council meeting. Mr. Seaman stated that the Dept. of Community Affairs approved an additional Superstorm Sandy reimbursement to the Borough, and requests for proposals were sent out for the Borough's banking relationships.

Resolution #2016-92 (Performance Guaranty for the Enclave Phase I)

Resolution #2016-93 (Performance Guaranty for the Enclave Phase II)

Resolution #2016-94 (Performance Guaranty for the Enclave Phase III)

Councilman Moran motioned to table Resolutions #2016-92, 93 & 94 until the December 19th meeting, seconded by Councilman DeSalvo, and approved by the following roll call vote:

AYES: Anderson, DerAsadourian, DeSalvo, Meyer & Moran
NAYS: None
ABSTAIN: None

Reports of Council

Councilman Anderson reported on the Board of Education meeting at Shrewsbury Borough School and their upcoming referendum. He noted that the Red Bank Regional Superintendent would like to attend an upcoming council meeting. Councilman Anderson commented on the Hose Company's successful comedy night.

Councilman Meyer stated for the public that the Council has no opinion on the referendum, which the Council agreed.

Councilwoman DerAsadourian questioned if Shade Tree had received additional quotes for the invasive species removal. Mr. Seaman explained that they had reached out to many businesses but it seems to be proprietary. Councilwoman DerAsadourian stated that the Safe Routes to School group would like to create some easements to keep children off Route 35 and that it would require some work on behalf of the Borough Engineer. The Council discussed how they could determine if there was any land that would be suitable. *Councilwoman DerAsadourian motioned to approve Mr. Cranmer's time to investigate potential easements, not to exceed \$300, seconded by Councilman DeSalvo, and approved by the following roll call vote:*

AYES: Anderson, DerAsadourian, DeSalvo, Meyer & Moran
NAYS: None
ABSTAIN: None

Councilman DeSalvo reported on the Community Alliance meeting and reviewed the activities of Red Ribbon Week and the plans for a possible children's improv class through Recreation.

The Council also announced that the Shrewsbury Hose Company would be hosting a Christmas Light Display Decorating Contest this year.

November 21, 2016

Councilman Eddy asked, in his absence, that it be noted that the Finance Committee would be meeting next month to review the budget.

Councilman Meyer had nothing to report.

Councilman Moran read DPW's activity report which includes all the items that they have completed in the past two weeks. He also noted that there would be an extended brush collection due to the recent high winds. Councilman Moran informed the Council on the recent sewer issues at the Historical Society, which Mr. Seaman noted that the expense would be submitted to the insurance company. Councilman Moran listed the items that DPW would be working on in the next few weeks. He also commented that the Borough had recently repaved some roads, in addition to the work on the Colonial Drive walking path.

Councilman DeSalvo inquired on the status of mowing the grass near the new basketball courts, which Councilman Moran stated he would follow up on this issue. Councilman Meyer questioned the status of DPW's new truck whose purchase was approved in June. Councilman Moran explained that they would be going through the Houston-Galveston Co-op and Mr. Seaman noted the purchasing process.

Correspondence

Ms. Krueger noted that the Council had received a thank you concerning an issue with a car on Thomas Avenue. Ms. Krueger inquired if the Council wanted to follow suit of other towns and paint a thin blue line in support of the Police Department. Councilman Meyer asked that she prepare a resolution for the following meeting.

Discussion of the Request for Proposal Process for Professional Services

Councilman Meyer stated that the Council had recently been discussing doing a request for proposals for the Borough's professional services. Mr. Seaman explained that this would need to be done quickly as the end of the year is near. He explained what would be put in the ad and on the website. Mr. Seaman stated the Council would have to decide to publish this ad in the paper, which they decided to do. He also explained to the Council how the proposal process works for salaries and selection. Councilman DeSalvo motioned to go out for Request for Proposals and advertise, seconded by Councilwoman DerAsadourian, and approved by the following vote:

AYES: Anderson, DerAsadourian, DeSalvo, Meyer & Moran

NAYS: None

ABSTAIN: None

Councilwoman DerAsadourian asked if Council could use the same process for Borough officials. Attorney Barger pointed out that those are salaried positions and it could be discussed further in closed session.

Open the Meeting to the Public

Councilman Anderson motioned to open the meeting to the public, seconded by Councilman DeSalvo, and approved by all Councilmembers present.

Bill Gerth, 33 East End Avenue, Shrewsbury expressed his concern over the Borough's decision to stop the mailing of the newsletter. He stated that this is a vehicle for communication between

November 21, 2016

the departments and the community and shared his concern for the information not getting out to the public. He noted that people will not go to websites unless they have an urgent need for the information. Mr. Gerth asked if there could be a subscription service for people to request to have the newsletter emailed to them. The Council explained that they already have that service but residents have to 'opt in' to receive the information from Code Red. Councilman DeSalvo stated that they are working on getting this information out to the public. Mr. Gerth inquired if the Borough could send out agendas and meeting minutes that way as well. Councilman DeSalvo explained that they are working on that for the future. Mr. Gerth stated that the Borough has a communication problem. Councilman Anderson explained that there is both a cost and an environmental issue with printing the newsletter. Mr. Gerth asked who would send the emails out and why he can't get emails concerning the newsletter when he gets them about DPW issues. Council tried to explain that the DPW email blast uses the same system they would be using regarding the newsletters. Councilman Meyer asked what Mr. Gerth would propose as a good solution to this issue. Mr. Gerth stated that he didn't have one but he knows he doesn't want a text message. He proposed that the Borough mail the newsletter out one more time explaining how to sign up electronically for it. The Council discussed Mr. Gerth's suggestion.

Marjorie Clark, 213 Garden Road, Shrewsbury commented on the success of the Mischief Night and Halloween curfews noting that she saw no damage in the Borough. Ms. Clark stated that it is sad that the school referendum was not placed on the general election ballot and that it appears to be snuck in before the holidays. Attorney Barger and Councilman Anderson explained that the referendum election is governed by many regulations under the Department of Education and state statutes. Councilman DeSalvo encouraged Ms. Clark to attend the school's referendum information session to get the answers to many of her questions concerning its impact on taxes.

Jim Irving, 44 White Road, Shrewsbury questioned how roads are prioritized in the Master Plan for the Borough. He explained the issues with White Road and noted that DPW has done a good job filling in the potholes. Councilman Moran explained that the Council has a 25 year plan to repave the Borough's roads and offered Mr. Irving a copy. Mr. Irving stated that it is a heavily traveled road and the difference between the road conditions on the Shrewsbury vs Little Silver side of the road is troubling. Councilman Meyer explained that they had hoped that the opening of Tinton Avenue through Fort Monmouth would ease some of the traffic on White Road.

Close the Meeting to the Public

Seeing no one else wishing to speak, Councilman Anderson motioned to close the meeting to the public, seconded by Councilman DeSalvo, and approved by all Councilmembers present.

Payment of Bills

Councilman Meyer motioned to approve the bills in the amount of \$2,607,345.09, seconded by Councilman Anderson, and approved by the following vote:

AYES:	Anderson, DerAsadourian, DeSalvo, Meyer & Moran
NAYS:	None
ABSTAIN:	None

Adjourn to Executive Session

Councilman Meyer stated that the Council needed to enter into Executive Session and noted that action may be taken afterwards. Councilman Moran motioned to enter into Executive Session,

November 21, 2016

seconded by Councilman DeSalvo, and approved by all Councilmembers present. The Council entered into Executive Session at 8:15 PM.

Councilwoman DerAsadourian motioned to have a five minute recess, seconded by Councilman DeSalvo and approved by all Councilmembers present.

Public Meeting Reconvened

The public meeting reconvened at 9:02 PM.

Adjourn

Councilman Anderson motioned to adjourn the meeting at 9:03 PM, seconded by Councilman DeSalvo and approved by all Councilmembers present.

Attest: _____
Kathleen P. Krueger, RMC – Municipal Clerk

Approve: _____
Mayor Donald Burden