

April 6, 2015

Meeting Called to Order

The public meeting convened at 7:00 PM.

In accordance with the requirements of Section 4(a) of C.231, P.L. 1975, the required 48 hour advance notice of this meeting was given by mailing/faxing a copy of the agenda to the Asbury Park Press and the Two River Times, in addition, to posting on the bulletin board in the Municipal Building on April 3, 2015 by the Municipal Clerk.

Roll Call

Present: Council Members DeNofa, DerAsadourian, DeSalvo, Dodge, Meyer & Pellegrino
Also Present: Borough Attorney Martin Barger, Borough Administrator Thomas Seaman, Municipal Clerk Kathleen Krueger & Deputy Clerk Bonnie Brookes
Absent: Mayor Burden

Salute to Flag

Led by Council President Dodge

Approval of Minutes: Borough Council Meeting March 16, 2015

Councilman DeSalvo motioned to approve the March 16, 2015 Council Minutes, seconded by Councilman Pellegrino, and approved by the following vote:

AYES: DerAsadourian, DeSalvo, Dodge & Pellegrino
NAYS: None
ABSTAIN: DeNofa & Meyer

Resolution #2015-36 (Rejection of Performance Guaranty Release Request for The Ivy)

Mr. Seaman explained that the Borough Engineer submitted this request to the Clerk that escrow money would not be released until certain items on the performance bond were addressed.

Councilman Pellegrino motioned to approve Resolution #2015-36, seconded by Councilman Meyer, and approved by the following vote:

AYES: DeNofa, DerAsadourian, DeSalvo, Dodge, Meyer & Pellegrino
NAYS: None
ABSTAIN: None

Resolution #2015-37 (Establish Change Fund for the Clerk's Office)

Councilman Pellegrino explained that this was to enable the Clerk's office to have \$50 available at any given time so the Clerk is in the position to make change for people who are making payments on different licenses and fees using cash but aren't prepared with the exact amount and will require change. Councilman Pellegrino motioned to approve Resolution #2015-37, seconded by Councilwoman DerAsadourian, and approved by the following vote:

AYES: DeNofa, DerAsadourian, DeSalvo, Dodge, Meyer & Pellegrino
NAYS: None
ABSTAIN: None

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Resolution #2015-38 (Support of the “1033 Program”)

Attorney Barger explained that the government has made it a requirement when buying vehicles or other materials from the government in their “Give Away” program to police Departments that there be a resolution on record indicating that the governing body has approved these requests.

Councilman DeSalvo motioned to approve Resolution #2015-38, seconded by Councilman Dodge, and approved by the following vote:

AYES: DeNofa, DerAsadourian, DeSalvo, Dodge, Meyer & Pellegrino
NAYS: None
ABSTAIN: None

ORDINANCE NO. 1011 - INTRODUCTION/FIRST READING: An Ordinance Providing for the Refunding of All or A Portion of the Borough’s General Obligation Bonds, Series 2008, Dated December 4, 2008, Appropriating an Amount Not Exceeding \$1,250,000 Therefor and Authorizing the Issuance of Not to Exceed \$1,250,000 General Improvement Refunding Bonds of the Borough of Shrewsbury for Financing the Cost Thereof

Administrator Seaman explained that the Bond Counsel has recommended the reissuance of these old bonds at the current interest rate as it would save roughly \$30,000 over the life of these bonds. He noted the bonds meet the requirements to qualify for the current interest rates.

Councilman Pellegrino moved to introduce Ordinance No. 1011, seconded by Councilman DeNofa and approved by the following vote:

AYES: DeNofa, DerAsadourian, DeSalvo, Dodge, Meyer & Pellegrino
NAYS: None
ABSTAIN: None

Approval of Block Party at Paddington Farms on Saturday, May 9, 2015, 3pm – 7pm

The Clerk stated that everything was in order and that this request had received Police approval.

Councilwoman DerAsadourian motioned to approve the block party request, seconded by Councilman Dodge, and approved by the following vote:

AYES: DeNofa, DerAsadourian, DeSalvo, Dodge, Meyer & Pellegrino
NAYS: None
ABSTAIN: None

Administrator’s Report

Mr. Seaman reported that the auditors were completing the audit of the 2014 records. He stated once he receives the draft document with the results of the audit he would be scheduling an exit conference with the audit team and the audit committee.

Mr. Seaman informed the Council that he was investigating additional companies for the desired credit card system that the Borough will be making available for people to make tax payments as well as other borough fees using their credit card. He reported that he was currently talking with the Borough’s tax software provider to explore the possibility of linking the Borough’s tax system to a payment module. He stated that the plan is to have the link available on the Borough website within the next few months.

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Reports of Council

Councilman DeNofa reported that the roof at DPW needs to be replaced and they obtained quotes from three different vendors. Those vendors included Wilcox Roofing LLC of Oceanport for \$32,000, Red Bank Building and Services for \$46,283 and Remodel America for \$70,000. *Councilman DeNofa motioned to accept the quote from Wilcox Roofing LLC for \$32,000 to replace the entire roof of the building at DPW, seconded by Councilman Pellegrino and approved by the rest of the Council. The Council discussed the material being used and the difference in the quotes.*

Mr. DeNofa reported there would be a 10 year guarantee on the GAF rubberized no slope roof system as well as a 10 year guarantee on the workmanship. He noted that the quote from Red Bank Building and Services included a 5 year guarantee.

AYES: DeNofa, DerAsadourian, DeSalvo, Dodge, Meyer & Pellegrino

NAYS: None

ABSTAIN: None

Councilman DeNofa reported that the baseball fields were being prepared for use. He stated that Ron Neis has started his Public Works Administrator classes. He noted that Mr. Wentway and Mr. Neis met with the Community Garden Liaison, Mr. Menapace, about preparing the Community Garden for the season. Mr. DeNofa stated that the Borough Engineer, Dave Cranmer, had put together a punch list for the contractor on Patterson Avenue for street repairs, but as the weather hasn't cooperated the project will probably be pushed another week. He stated that the Silversmith building at the corner of Patterson and Shrewsbury Avenue is scheduled to be taken down within the next two weeks. Mr. DeNofa reported on the application for the grant that was filed for Ave of the Commons and the poor condition of the road. He noted that time will be of the essence if the Borough is successful in obtaining this grant due to the weather and the clay that is under the roadway.

Councilman DeNofa motioned to authorize the Borough Engineer to begin the design work for the roadway not to exceed \$60,000 in order to save 2 to 3 weeks to get this much needed project going, seconded by Councilman Pellegrino. Mr. Dodge questioned if the Capital item on the budget was for this project. Mr. Seaman responded \$900,000 but added that the Borough Engineer refined it for the Capital budget purposes. He explained all the different factors that would affect the end cost and why it benefited the Borough by addressing it now.

The Council discussed the shelf life of the design plans if the Borough is not successful at obtaining the grant. It was noted the only change could be the materials used if the project is not addressed now.

Councilman Pellegrino reiterated that whether it is done this year or next year that Toll Brothers has stated that there wouldn't be any more heavy duty trucks going across that roadway. Mr. DeNofa responded that they agreed by October that would be true. Councilman Meyer stated that asphalt is primarily crude oil and that crude oil was fairly reasonable right now. The Council discussed the project and the drainage system which is part of the design cost. Twenty percent of the cost of the project was attributed to the design itself. They discussed all that was involved in

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the Blades Run project. The Council discussed in detail the design costs and all the facets that will be part of this project.

AYES: DeNofa, DerAsadourian, DeSalvo, Dodge, Meyer

NAYS: None

ABSTAIN: Pellegrino

Councilwoman DerAsadourian didn't have a report but questioned the status of the painting of the crosswalks on White Street. Councilman DeNofa responded that he would check into the status of that project. She also questioned the \$12,000 invoice on the bills list for legal expenses for the feral cat situation. The Council discussed the history of this issue at the Avenue of the Commons.

Councilman DeSalvo reported that the Communication Committee reviewed a website that was proposed by the Administrator and concluded it meets the needs and desire functionality they wanted in a website. He stated that the new website will offer on line bill pay as well as a mobile version in the near future.

Councilman DeSalvo motioned to approve the website going live, seconded by Councilman Dodge and approved by the following vote:

AYES: DeNofa, DerAsadourian, DeSalvo, Dodge, Meyer & Pellegrino

NAYS: None

ABSTAIN: None

Councilman Dodge stated that he had nothing additional to report.

Councilman Meyer stated that he had nothing additional to report.

Councilman Pellegrino stated that the Budget Workshop will be Saturday, April 25th, at 8:30am. He shared that he had a discussion with the Borough Administrator about problems that are arising due to the delay with introducing the budget and the concern that we will exceed the County deadline. He stated his intention to introduce the budget at the next council meeting of April 20, 2015. He requested that everyone review the hardcopy of the budget they were given. He noted that once the budget is introduced if members of Council or the public have other ideas that need to be reflected in the budget that the budget can be amended after the workshop if necessary. He stressed that he would like to make every effort to meet the deadline set by the County as we are already running late on this. He stated that he intends to introduce the budget at the Borough Council meeting of April 20th and that the public hearing would be on May 4th. After discussion by the Council it was decided that the Municipal Budget should be introduced at this meeting, keeping in mind that any areas of concern could still be addressed and amended in the budget after the budget workshop if necessary.

Mr. Seaman provided a quick summary of the budget for the benefit of the Council.

He then read Resolution #2015-39 Introducing the 2015 Municipal Budget into the record.

Councilman Meyer motioned to introduce the Municipal Budget, seconded by Councilman Pellegrino and approved by the following vote:

AYES: DeNofa, DerAsadourian, DeSalvo, Meyer and Pellegrino

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NAYS: Dodge
ABSTAIN: None

Councilman Pellegrino shared his plans to relocate to Red Bank and that his intention was to stay on Council until after the budget process is completed and once it is complete he would be submitting his resignation which he expects would be by June 1, 2015. The Council stated that he would be sorely missed.

Mayor's Report

As the Mayor was away there was no report.

Correspondence

Municipal Clerk Krueger stated that the State sent a letter in regard to our "Safe Routes to School" grant application and that unfortunately they were not able to award the grant to the Borough. She stated they received 141 applications totaling more than \$43,000,000 and with only 5.6 million available they had to refuse the Borough's application which was for the improvements to White Street. Ms. Krueger reported that New Jersey American Water is planning some preliminary flushing however; she noted Shrewsbury was not currently on the list but that could be subject to change. Clerk Krueger informed the Council that the Mayor and Council is invited to attend the Shrewsbury Board of Education's SBS graduation on Wednesday, June 17th, 2015 at 6:30 PM. She reminded the Council that the Financial Disclosure Forms are due by April 30th and she noted that there would be filing fines for noncompliance and that the state is absolutely following through on the fines. Ms. Krueger noted that the next Council meeting of April 20th will start at 7:30 PM instead of 7:00 PM due to conflicts by several members of the council.

Open the Meeting to the Public

Councilman DeNofa motioned to open the meeting to the public, seconded by Councilman DeSalvo and approved by the rest of the Council.

Marjorie Clark, 213 Garden Road, Shrewsbury asked for clarification on the box that will be placed on the website where you can make credit card payments and asked if this allows the public to pay their taxes using this? Mr. Seaman responded that the public would be able to pay their taxes or other fees, however, there would be an additional charge to the user because the credit card company charges for this service so this will be passed on to the user. Mr. Seaman noted you can still pay by check or in person with no additional cost.

Ms. Clark questioned if the disintegration of the road in the Avenue of the Commons was due to the construction of homes by Toll Brothers. Councilman DeNofa responded that it was related to the age of the road and how the road was originally constructed. Ms. Clark shared her concern about an area in the business district in the back of a store which gets littered with debris. Ms. Clark questioned who is in charge of cleaning that up. Councilman Meyer responded that code enforcement would be responsible for handling that issue and that she should feel free to bring this concern to the Borough to be addressed.

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Close the Meeting to the Public

Seeing no one else wishing to speak, Councilman Pellegrino motioned to close the meeting to the public, seconded by Councilman DeSalvo and approved by the rest of the Council.

Payment of the Bills

Councilman Pellegrino motioned to approve the bills list in the amount of \$1,151,935.76, seconded by Councilman Dodge, and approved by the following vote:

AYES: DeNofa, DerAsadourian, DeSalvo, Dodge, Meyer & Pellegrino
NAYS: None
ABSTAIN: None

Adjourn

Council President Dodge asked if there were any other matters to come before the Council and as there were none he motioned to adjourn the meeting at 7:45 PM, seconded by Councilman Meyer, and approved by Roll Call Vote with all members present voting yes.

Attest: _____
Kathleen P. Krueger, RMC – Municipal Clerk

Approve: _____
Council President Dodge