



BOROUGH OF SHREWSBURY

SHADE TREE COMMISSION

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Minutes of Regular Meeting
Shrewsbury Shade Tree Commission (STC)
January 11, 2014
Municipal Hall, Sycamore Avenue, Shrewsbury, New Jersey

Present

Mike De Nofa (Council Liaison)*
Bill Gerth, Chairperson
Doug Keiper
Stuart Minis
Mary Russell
Ellen Preissler

Absent

Patrick Slattery
Steve Skop
Betsy Wattlely

*Non-voting member

Chairman Gerth began the meeting at 8:30 a.m. by leading the Pledge of Allegiance and reading the Presiding Officer's statement in compliance with the P. L. 1975 c. 231, the Open Public Meetings Act. Mr. Gerth took roll call.

I. POSTING OF MINUTES FROM PRIOR MEETING

December's meeting minutes have been posted to the Borough's web-site.

II. CORRESPONDENCE/ANNOUNCEMENTS

Mr. Gerth submitted article titled 'Suggested Trees for Monmouth County' for the January 2014 Shrewsbury Community Newsletter. STC discussed future topics. One topic is STC authority and related ordinances. STC members will consider other topics. Newsletter deadlines in 2014 are March 10, June 10, September 10, and December 10.

III. NEW AND UNFINISHED BUSINESS

A. STC Organization

- STC welcomes Mike De Nofa to STC as council liaison. Mr. De Nofa also serves as liaison to the Department of Public Works (DPW) thus providing a useful link between STC and DPW.
- STC reaffirmed Mr. Gerth as chair for 2014.

- Mr. Gerth pointed out that the Borough Charter for STC allows for the appointment of a Secretary. He asked members to help define this role and consider filling it.
- B. Tree/Shrub Trimming Permit - Asplundh Trees** – Mr. Gerth described steps taken before/after signing trimming permit. He visually inspected site specified in the permit. He called Asplundh Trees to clarify scope of work and to inquire about on staff Certified Tree Expert. During call he reinforce the importance of doing quality work and that the Borough will do follow-up inspections. Mr. Gerth then learned from Kathy Krueger (Borough Clerk) that copy of signed permit will be forwarded to DPW. Mr. De Nofa will follow-up with DPW to see what steps they now take.
- C. Tree Cithy USA Recertification** - application due 1/30/2014. Mrs. Preissler will contact Mr. Wentway at DPW for revised shade tree related expenses in 2013. Mr. Gerth will integrate into application and submit.
- D. Community Forestry Management Plan (CFMP) Annual Accomplishment Report** - accomplishment report due 2/15/2014. Mr Gerth will prepare draft for review by STC prior to next meeting.
- E. Shrewsbury Borough Tree Ordinances Review** - agreed that STC members will review prior to next meeting. Agreed to review at next meeting.
- F. 2014 Tree Planting Wish List** - Mr. Gerth informed STC that a tree for the Karalewich residence (36 Trafford) is on 2014 Spring Tree Planting Wish List. STC is accepting new requests for 2014 spring and fall planting.
- G. Project Ideas for 2014** - Mr. Gerth suggested STC take on a project for 2014. A couple of preliminary ideas discussed. STC members will bring ideas to next meeting.

IV. CFMP STATUS, IMPLEMENTATION, & UPDATES: No updates

V. PLANNING/ZONING BOARD:

STC reviewed landscape plans for 471-474 Shrewsbury Avenue. Modifications were proposed. Mr. Gerth will summarize recommendations in an email to Lorraine Kelleher (Planning & Zoning Board Secretary). Planning/Zoning Board will review at their January 15 meeting.

VI. MEETING OPEN TO PUBLIC

VII. ADJOURNMENT

Mr. Keiper made a motion to adjourn meeting. Ms. Russell seconded the motion.

VIII. NEXT MEETING

Scheduled for Saturday, February 8, 2014 at 8:30 a.m.

Bill Gerth, Chairperson