

Dear Property Owner,

The Borough of Shrewsbury is under contract with **Realty Data Systems** ("RDS") to perform an exterior and interior inspection of all properties for the Assessor's records. This program requires a 5- year inspection cycle and will require that all properties are inspected once during this cycle. Your property is scheduled to be inspected over the coming weeks, and there will not be further notice prior to your inspection. If you are not home during their visit, the exterior inspection will continue, and instructions will be left for re-scheduling an interior inspection. No interior photos are taken during the inspections. If the company does not gain access to your property, my office may be forced to estimate all interior information. Please be advised this may result in an error on your property card record. The municipal website contains detailed information about the inspection process.

The inspect routes are predetermined, but RDS will do their best to accommodate residents. Please be aware the inspectors will make a maximum of (3) visits. The RDS personnel will carry identification and wear Hi-Vis vests. Our office and Police Department possess all inspectors background information, NJDL #, and automobile characteristics. If you would like to refuse the inspection, please visit www.rdsnj.com : click APPOINTMENTS to select refusal form. We thank you in advance for your cooperation.

Sincerely,

John Gillooly, SCGRE, CTA

Assessor